

From: [REDACTED]
To: [REDACTED] H&F; [REDACTED] H&F; [REDACTED] H&F; [REDACTED] @lbhf.gov.uk'
Subject: TfL and LBHF catch up - Wood Lane to Notting Hill Gate
Date: 05 December 2019 10:47:46
Attachments: [image001.png](#)

Morning All

Thank you for attending the TfL – LBHF meeting on 4 December. Please find the minutes from the meeting below:

Uxbridge Road loading / bus stops

- TfL engaged with local businesses on 15 November to find out where they currently load
- Results showed that the businesses on the western end (the ones closer to Wood Lane) need more loading provisions. As such, TfL have amended the designs to keep the bus stops in the existing locations and loading bays closer to Wood Lane
- The designs include a 17 meter loading bay by Caxton Road, as well as loading on the western end of the bus lane (65 meters)

Removal of Shepherd's Bush gyratory

- H&F asked for clarification about TfL's stance on the gyratory removal - H&F raised that the gyratory removal is a manifesto pledge and senior management believe it's going to be incorporated into the Wood Lane to Notting Hill Gate scheme
- TfL clarified that the gyratory removal is a large project and would need to be considered as a scheme in its own right. The view is for a two-step approach where the Wood Lane to Notting Hill Gate scheme is proceeded with, with the gyratory scheme progressing separately when there is a workable plan
- A letter is due to be sent to Cllrs Jones and Harcourt from City Hall clarifying TfL's position. Once this has been sent, CE/AL to send a copy over to H&F
- **ACTION: H&F to find out more details and timescales for the gyratory removal**
- H&F suggested that TfL have a meeting with senior management at H&F to discuss the gyratory removal

Surveys

- TfL have requested a quote for the GPR surveys
- H&F confirmed they are happy for TfL to proceed with a quote for duct surveys for signalised junctions through the LoHAC contractor
- Additional surveys are needed such as drainage, lighting, ARB and signage. DW has been in contact with Bavan Saravana about this
- **ACTION: DW to email [REDACTED] about next steps – this includes H&F sending TfL any asset information they have**
- H&F suggested that every tree in the corridor is surveyed. New tree locations can be done based on the GPR

Wood Lane Hub

- No date has yet been set for the meeting with the developers. H&F to update TfL once a date has been confirmed
- H&F to meet with councillors to discuss what engagement is needed for the Hub – full consultation or local

- Kerb lines for the Hub were sent to DW. DW to circulate to TfL Engineering

Timescales

- Base modelling has commenced
- Full modelling output due to be completed by the end of May 2020
- Designs will likely be sent to H&F around summer 2020, but this is still to be confirmed – an updated handover date will then be provided

Detailed Design

- H&F confirmed that Detailed Design will take 6 months to complete
- **ACTION: H&F to confirm what approvals they need to go through in order to start Detailed Design**
- **ACTION: H&F to also confirm what information they need from TfL for the Detailed Design**
- H&F will seek cabinet approval for the scheme towards the end of 2020
- H&F Cllrs will need to be provided with a briefing note before Detailed Design can begin

DSA and MoU

- H&F are finalising the DSA for Cycleway 9. It will effectively be the same document that is used for the Wood Lane scheme
- **ACTION: H&F to chase up the MoU**

AOB

- Loading bay outside Wood Lane station
 - Uncertainty surrounding whether this is a loading bay or it is used by emergency service vehicles. H&F to clarify what it's used for in due course
- H&F staff time
 - **ACTION: H&F to send TfL the staff time charges that have been incurred, and the forecasted charges for the rest of the year**
 - The PO number for last year's charges wasn't valid – **ACTION: DW to confirm the PO number to H&F**
- Future meetings
 - H&F suggested that going forwards, the meeting location should alternate between Palestra and their new head office building

Thanks

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