

From: [REDACTED]
To: [REDACTED] H&F; [REDACTED] H&F; [REDACTED] H&F; [REDACTED]
Subject: TfL and LBHF catch-up - Wood Lane to Notting Hill Gate cycle scheme
Date: 20 January 2020 09:25:46
Attachments: [image001.png](#)

Good Morning All

Please find minutes from the catch-up below. Please note that we are putting together a programme of key milestones for the scheme as requested, and we will send this over to you separately.

- **Shepherds Bush Gyrotory removal**

- H&F have a desire to shut off the northern end of Uxbridge Road and link it to Shepherds Bush Green to create a social space – there isn't yet a concept design, but it's in their LIP
- H&F need delivery timescales etc. if they want to push it forward so that it aligns with the Wood Lane to Shepherds Bush cycle lane
- TfL have a desire for it to be a two-step approach, where the cycle lane is proceeded with first, and the gyrotory removal then going forwards at a later date when there is a more workable plan
- Meeting to discuss the gyrotory removal has been arranged between TfL and Bram Kanith on 3 February – TfL attendees will be representatives from Engineering, Modelling and Nigel Hardy (Head of Investment Delivery Planning)

- **Programme update**

- Modelling of H&F section has commenced - results due at the end of May
- Authority to proceed to Detailed Design is then needed –TfL are currently aiming to request this in July
- Based on this, handover to H&F for Detailed Design will be in July/August
- For H&F to start construction, they need to carry out the Key Decision Report process – this will take approximately three months
- TfL will need to get approval of funding for construction – this will likely be in late 2020/early 2021. Three months prior to this approval being submitted, H&F should be alerted so that they can start the Key Decision Report process
- TfL and H&F must ensure that timescales are closely co-ordinated
- H&F asked to be sent a programme with key milestones, which also includes a list of things (documents etc.) that TfL needs from H&F to hit these milestones. TfL is putting these together and will send over to H&F shortly

- **Final handover of drawings**

- H&F confirmed that GA and 1200 drawings are sufficient
- TfL designs will show where signposts are being erected, but may not show the actual signs

- **Surveys**
 - GPR surveys are due to start on 20 January
 - The duct proving of signalised junctions has been approved
 - TfL are going to instruct a new topo survey
 - The drainage and lighting surveys for Holland Park Roundabout will be requested
 - C25 has been done – H&F confirmed they are happy for TfL to start C35
- **Holland Park Roundabout**
 - No decision has been taken about the final layout of the roundabout
 - Discussions with Thames water are ongoing
- **K&C update**
 - K&C met with Will Norman on 18 October and were given a high-level overview of potential changes to the scheme in their section
 - TfL are now engaging with key stakeholders in K&C to discuss the concerns they had with the original designs and what TfL are doing to address those concerns
 - TfL will update H&F accordingly
- **Staff costs**
 - ACTION: H&F to send the staff time charges to TfL within the next week or so
 - The rates have changed, with new rates being implemented post December
 - Prior to December, charges will be at the lower rate. Post December, they will be at the new higher rate
- **South Africa Road junction**
 - Meeting between Will Norman and Imperial on 18 December 2019
 - H&F will follow up with [REDACTED] about the alignment of the junction
- **Section 9**
 - The Section 9 was signed, but H&F were informed that the authority levels are changing which means that it will need to be signed again
- **Wood Lane Hub**
 - ACTION: H&F to send TfL topo cad file of the Bub area

Thanks

[REDACTED]

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