

NOTICE FOR ADDITIONAL INFORMATION, INFORMATION ON INCOMPLETE PROCEDURE OR CORRIGENDUM

Reminder: Should any corrected or added information lead to a substantial change of the conditions provided for in the original contract notice with a bearing on the principle of equal treatment and on the objective of competitive procurement, it would be necessary to extend the originally foreseen deadlines.

SECTION I: CONTRACTING AUTHORITY**I.1) NAME, ADDRESSES AND CONTACT POINT(S)**

Official name: [Transport for London - \(Procurement Operations\)](#) National ID:

Postal address: [100 Petty France](#)

Town: [London](#) Postal code: [SW1H 0BD](#)

Country: [United Kingdom](#)

Contact point(s): [Procurement Operations Team](#) Telephone:

For the attention of: [REDACTED]

Email: [REDACTED] Fax:

Email: [REDACTED]

Internet address(es) (if applicable)

General address of the contracting authority (URL): www.tfl.gov.uk

Address of the buyer profile (URL):

Electronic access to information (URL): <https://eprocurement.tfl.gov.uk/epps/home.do>

Electronic submission of tenders and requests to participate (URL): <https://eprocurement.tfl.gov.uk/epps/home.do>

I.2) TYPE OF PURCHASING BODY

- ☒ **Contracting authority** (in the case of a contract covered by Directive 2004/18/EC)
- ☐ **Contracting entity** (in the case of a contract covered by Directive 2004/17/EC – ‘Utilities’)

SECTION II: OBJECT OF THE CONTRACT**II.1) DESCRIPTION****II.1.1) Title attributed to the contract by the contracting authority (as stated in the original notice)**

[TfL_90886 - Provision of Door Letter Drop Services to TfL](#)

II.1.2) Short description (as stated in the original notice)

This is to secure a supplier of door to door hand delivery of TfL letters, notifying residents in close proximity of major works. The successful supplier will be responsible for identifying the correct addresses letters will need to be distributed, be responsible for the printing, and distribution of the letters. See Specification for further details.

II.1.3) Common procurement vocabulary (CPV) (as stated in the original notice)

	Main vocabulary	Supplementary vocabulary (if applicable)
Main object	64121100	

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE**IV.1.1) Type of procedure** *(as stated in the original notice)*

- ☒ Open
- ☐ Restricted
- ☐ Accelerated restricted
- ☐ Negotiated
- ☐ Accelerated negotiated
- ☐ Competitive dialogue
- ☐ Negotiated with a call for competition
- ☐ Negotiated without a call for competition
- ☐ Negotiated with publication of a contract notice
- ☐ Negotiated without publication of a contract notice
- ☐ Award of a contract without prior publication of a contract notice in the Official Journal of the European Union

IV.2) ADMINISTRATIVE INFORMATION**IV.2.1) File reference number attributed by the contracting authority/entity** *(as stated in the original notice, if applicable)*[TfL_90886](#)**IV.2.2) Notice reference for electronically submitted notices** *(if known)*

Original notice sent via

- ☐ SIMAP
- ☒ OJS eSender

Login : [TED19](#)Notice reference : [2014-000107](#) *(year and document number)***IV.2.3) Notice to which this publication refers** *(if applicable)***IV.2.4) Date of dispatch of the original notice**[09/09/2014](#) *(dd/mm/yyyy)***SECTION VI: COMPLEMENTARY INFORMATION****VI.1) THIS NOTICE INVOLVES***(if applicable; tick as many boxes as needed)*

- ☐ Incomplete procedure
- ☒ Correction
- ☒ Additional information

VI.3) INFORMATION TO BE CORRECTED OR ADDED*(if applicable; to specify the place of the text or of the dates to be corrected or added, please always provide the related section & the paragraph number of the original notice)***VI.3.1) Modification of original information or publication on TED not compliant.**

TfL_90886 - Provision of Door Letter Drop Services to TfL

- ☒ Modification of original information submitted by the contracting authority
☐ Publication on TED not compliant with original information provided by the contracting authority
☐ In both

VI.3.2) Notice or corresponding tender documents

- ☐ In the original notice
☐ In the corresponding tender documents (for further information please refer to the relevant corresponding tender documents)
☒ In both (for further information please refer to the relevant corresponding tender documents)

VI.3.3) Text to be corrected in the original notice (if applicable)

Place of text to be modified:	Instead of:	Read:
II.1.3) Information on framework agreement	Duration of the framework agreement: Duration in year(s): 2 or month(s):	Duration of the framework agreement: Duration in year(s): 4 or month(s):
II.1.3) Information on framework agreement	Estimated total value of purchases for the entire duration of the framework agreement (if applicable; give figures only): Estimated value excluding VAT: 280000.00 Currency: GBP	Estimated total value of purchases for the entire duration of the framework agreement (if applicable; give figures only): Estimated value excluding VAT: 00.00 Currency: GBP
II.1.5) Short description of the contract or purchase(s)	This is to secure a supplier of door to door hand delivery of TfL letters, notifying residents in close proximity of major works. The successful supplier will be responsible for identifying the correct addresses letters will need to be distributed, be responsible for the printing, and distribution of the letters. See Specification for further details.	This is to secure a supplier of door to door hand delivery of TfL letters, notifying residents in close proximity of major works. The successful supplier will be responsible for identifying the correct addresses letters will need to be distributed through the use of electronic and manual surveys. The supplier will need to identify the catchment area which will be affected by the works, and as such noise and sound surveys will need to be carried out. The supplier will also be responsible for printing and distributing the letters to all residents identified by the surveys.
IV.3.4) Time-limit for receipt of tenders or requests to participate	Date: 20/10/2014 (dd/mm/yyyy) Time: 12:00	Date: 03/11/2014 (dd/mm/yyyy) Time: 12:00

VI.3.4) Dates to be corrected in the original notice (if applicable)

Place of dates to be modified:	Instead of:		Read:	
	(dd/mm/yyyy)	(hh:mm)	(dd/mm/yyyy)	(hh:mm)
IV.3.4) Time-limit for receipt of tenders or requests to participate	20/10/2014	12:00	03/11/2014	12:00

VI.3.5) Addresses and contact points to be corrected (if applicable)**VI.3.6) Text to be added in the original notice (if applicable)****VI.4) OTHER ADDITIONAL INFORMATION (if applicable)**

There is now an additional appendices (Appendix 1, which outlines additional requirements in addition to the works requested) to the original specification, please see the TfL eProcurement portal (European Dynamics).

VI.5) DATE OF DISPATCH OF THIS NOTICE

// (dd/mm/yyyy)