Data protection impact assessments

It is increasingly important to ensure that privacy protections are built into the development, implementation and day-to-day operation of TfL's systems, products and services. This is the concept of "privacy and data protection by design". It requires organisations like TfL to take a positive approach to protecting privacy, by embedding appropriate safeguards into both the technology we use and our business processes.

This means thinking of privacy and data protection from the beginning of the development of a system, product or service and asking "do we really need to collect all of this personal information? Is there a way to achieve the same results or functionality without collecting so much of it? How is the information we collect going to be protected from unauthorised access and mis-use?". There must always be a clear business need when TfL collects or processes personal information and we should be able to explain this to customers, employees or other stakeholders in a way that makes sense to them.

When appropriate privacy protections are built in at an early stage of a project they significantly reduce the likelihood of problems arising later on (including costly data breaches). They also help to ensure that personal information is processed in a way that complies with the law and TfL policies.

Before starting a project which involves the collection or processing of personal information (or implementing significant changes to any existing systems or business processes used to process personal information), you must review the Privacy and Data Protection Factsheet - Data Protection Impact Assessments (PDF) and then complete the Data Protection Impact Assessment (DPIA) using TrustArc Assessment Manager. A DPIA will help you and your colleagues to identify privacy risks and to begin the process of identifying appropriate solutions and safeguards.

Logging into TrustArc to complete a DPIA
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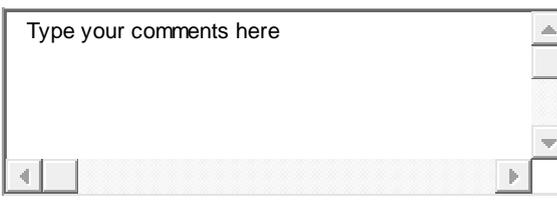
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Related links

- [Data Protection Impact Assessment (DPIA)](#)

Related documents

- [Privacy and Data Protection Factsheet - Data Protection Impact Assessments (PDF)](#)