

Commercial Technical Bulletin



Being easy to do business with

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TfL Standard Form Contract & NEC Document Updates

Recent updates to contract documents

There have been recent updates to TfL standard form contracts and NEC documents (including the NEC Works Information) which you need to be aware of.

Updates to TfL standard form contracts

The Commercial Law team have recently reviewed and updated the following TfL standard form contracts and guidance notes:

- Contract for Services
- Contract for Services – Additional Optional Clauses
- Contract for Services – Guidance Notes
- Contract for Services – Checklist for Use of Optional Clauses
- Purchase Order Conditions of Contract
- Purchase Order Conditions of Contract Guidance Note
- Services Framework Agreement
- Services Framework Agreement Call-Off Optional Clauses
- Services Framework Agreement Optional Clauses
- Services Framework Agreement Optional Clauses Checklist
- Services Framework Agreement Guidance Notes

These updates have been made to incorporate recent changes brought in with the implementation of the Modern Slavery Act 2015, the Utilities Contracts Regulations 2016 and the upcoming General Data Protection Regulation. They have also been updated to include new cyber security and payment card industry data security standards provisions. (Legal sent out a communication on these updates on 26/01/17 which you may already have seen.)

Updates to NEC documents

The Commercial Law (UIP) team and the Commercial Capital Delivery team (formerly Commercial Stations) have also reviewed and updated LU NEC3 ECC contract documents in the [TfL Commercial Toolkit](#) along with the associated NEC Works Information to incorporate good practice, supplier feedback and lessons learned from recent procurements.

Where can I find the latest versions?

The updated TfL standard form contracts and guidance notes are available on the Contracts and Guidance page of [Source](#). The Contract for Services and Purchase Order Conditions of Contract can also be found on the [TfL website](#).

The updated LU NEC3 ECC contract documents can be found on the [Rail & Underground Terms and Conditions page](#) of the [TfL Commercial Toolkit](#), and you will find the updated Works Information templates on [the Commercial Capital Delivery team \(formerly Commercial Stations\) OneLink site](#).

Please always ensure you download the latest versions of contract documents direct from the TfL Commercial Toolkit, OneLink and Source to ensure your contracts capture all the latest updates.

Where can I find out more, and who can I contact in case of queries?

If you have any queries on the TfL standard form contract updates, please contact the [Commercial Law team](#).

The 'Launch Note' issued alongside this bulletin provides more information on the LU NEC3 ECC contract and Works Information updates, and the rationale behind them. However, if you have any questions please contact [REDACTED] in Commercial Strategy, Planning & Governance.