

Action Note from CIL Steering Group – 19th June 2018

16:00, 55 Broadway

Attendees: Richard Jones (RJ), Darren Richards (DR), Peter Heath (PH), Anna Hart (AH), Neil Lees (NL), Alice Bennett (AB), Aleena Khan (AK)

1. Actions for previous meeting

Action: PH to distribute CIL SG copy of Response Issue Table for CIL SG to begin to populate ahead of EiP. – completed

Action: PH to highlight in Response Issues Table which sections JLL need to provide references for. - completed

Action: JLL to reference highlighted sections of Response Issues Table (05/06). - completed

Action: AB to collate spreadsheet with CIL SG holidays during July, August and September. - completed

Action: NL to produce BCIL information pack. – in progress

Action: NL to produce summary of the hard cases voiced at CIL CG – in progress

Action: NL to produce BCIL handover documents

2. Feedback from Mayoral decision report and examination update

PH: MD report approved by CIB, awaiting Mayoral sign off. Mr Holland doesn't want to hold a technical seminar pre-EiP, anticipates EiP will only last two days - no scoping report yet received. Carmel has produced the draft webpage for EiP which will go live next Monday (25/06) once Mayoral sign off on MD has been received.

3. Resourcing

Last working days; [REDACTED]

Starting - [REDACTED].

New recruits – TfL; 2 x band 3s & 1 x band 2, all have verbally accepted, no signed contracts yet. Both band 3s need to give 3 month notice, band 2 needs to give 1 month.

GLA; 6 new staff arriving within the planning team, MCIL team member hopefully in before August

Update from AB re: CIL SG holidays chart, holiday dates from AH and DR to be added.

Action: AB to update holiday chart (completed 20/06)

4. JLL Work Update (consultation responses)

RJ: Need to review and update CIL calculator ahead of examination.

Action: JLL to update CIL calculator

5. Pre EiP work programme

Group decided pre EiP work programme will be agreed when scope received from Mr Holland.

6. Borough CIL update (attached)

Update from NL, BCIL activity in Newham, Lambeth and Lewisham.

RJ suggested it would be interesting and potentially useful at EiP to cross check those boroughs reviewing their charging schedules against those indicating presence at EiP.

PH: Suggested producing a figure which shows the different BCIL Zones in each authority across the whole of London.

Action: AK continue to update CIL Tracker and Timeline in lead up to EiP.

Action: PH to ask GLA colleagues to produce map showing all BCIL Zones.

7. AOB

Government NPPF review: no information yet received.

CR2 Review: Not likely to be published before EiP.

Action: NL to contact MHCLG for update on NPPF review.

Action: AK to organise room bookings and send out invites (completed 20/06)

Next CIL Steering Group Meeting: 10th July 2018, 16:00–17:00, 55 Broadway