

# Action Note from CIL Steering Group – 3<sup>rd</sup> October 2017

16:00 Windsor House

Attendees: Anna Hart (AH), Julian Ware (JW), Peter Heath (PH), Richard Jones (RJ), Neil Lees (NL), Alice Bennett (AB)

## 1. PDCS Consultee Meetings

Group worked through PDCS Consultee Meeting Tracker (attached), updates to the document reflect discussion. Note: Camden and Canary Wharf Group removed from tracker as group agreed meetings were not necessary.

**Action: AH to pass on RJ availability (9<sup>th</sup>, 11<sup>th</sup> or 12<sup>th</sup>) for Westminster meetings to Charlotte Atkinson.**

**Action: PH to get Alex Green to revise map and pass onto AH.**

**Action: AH to take boundary map to meeting with Lambeth on 06/10.**

**Action: AB to revise PDCS Consultation Response Grid to only show Borough responses, ready for JW to take to London Councils meeting.**

## 2. JLL Actions Update

RJ update re: JLL progress on actions taken away from previous meetings. Westminster: re-read their PDCS response and underlined key issues, going to prepare note ahead of meeting with Westminster. Tower Hamlets: discussed previously in relation to PDCS Consultee Meetings. Other boundary concerns: wording in DCS evidence base to be amended. Complexity wording: is in current guidance, see RG email from 25/09. Hotel viability: work in progress. Rationale for top-down viability approach: work in progress. Boroughs moving charging bands: review after meeting with Waltham Forest.

**Action: JLL to insert additional material and make relevant wording changes to DCS evidence base (10/10).**

## 3. MCIL2 DCS Work Programme

PH identified 4 potential dates (11<sup>th</sup>, 17<sup>th</sup>, 24<sup>th</sup> and 31<sup>st</sup> October), with associated deadlines, to take report to DM Meetings. PH explained CIL SG members need to track changes and agree on the final report.

## 4. AOB

NL explained that Mayor's Office for Policing and Crime have been in contact to undertake a follow up review in October 2017 of the previous Audit in December 2016. An action NL took away a while ago was to update terms of reference and the relationship between TfL/GLA colleagues. NL will discuss with MOPAC and review with CIL SG at future meeting.

**Action: NL to prepare 2 documents, terms of reference and relationship between TfL/GLA colleagues for CIL SG to review.**

Next CIL Steering Group Meeting: Tuesday 10<sup>th</sup> October, 4-5pm, Room 13R2M1, Windsor House