

**LONDON UNDERGROUND & NCP – Periodic meeting**  
**Date: 25<sup>th</sup> April 2018**  
**Time: 10.00am – 12.00pm, Broadway Office, 5<sup>th</sup> Floor Room 549**

**LONDON UNDERGROUND (LU):**

REDACTED REDACTED

**NCP:**

REDACTED REDACTED  
REDACTED REDACTED

**Apologies:**

REDACTED REDACTED  
REDACTED REDACTED  
REDACTED REDACTED  
REDACTED REDACTED  
REDACTED REDACTED

PREVIOUS MINUTES		ACTION
All previous minutes reviewed and confirmed.		
<b>1. FINANCIAL REPORTING</b>		
1.1	Invoices for Period 11 currently held until the PO has been increased in value. REDACTED stated that due to the value of the order, the process for approval will take slightly longer than normal.	
<b>2. OPERATIONAL/PERFORMANCE</b>		
2.1	Period 13 2018 report was up to date and captured all the necessary information.	
2.2	REDACTED suggested using Byelaws within our car parks for improved compliance. REDACTED to discuss internally, as it was rejected previously by TfL.	REDACTED
<b>3. SAFETY &amp; QUALITY</b>		
3.1	REDACTED confirmed that the repairs to the sink hole at Hainault are still outstanding. REDACTED stated that he would contact Infrastructure Protection once again to resolve, although hadn't received a response from REDACTED from the last email.	REDACTED
<b>4. ANY OTHER BUSINESS</b>		
4.1	REDACTED confirmed that the repair works at Redbridge were completed on Tuesday evening.	
4.2	REDACTED stated that there is an opportunity to expand Debden car park, at the rear, by an additional 88 spaces. However this could cost around REDACTED to convert, with a potential REDACTED return on investment. REDACTED will review this opportunity in due course.	REDACTED
4.3	REDACTED also suggested other locations for expansion including Chorleywood and Chingford. REDACTED to review along with Debden and the previous suggestion of Epping.	REDACTED
4.4	REDACTED confirmed that works are on target to be completed at Turkey Street within 2 weeks and include in the portfolio. REDACTED to advise LU Comms, in preparation for any complaints due to the tariff increase (from free to chargeable).	REDACTED
4.5	Following the recent collapse of a fence within Brentwood Car Park, REDACTED has been in discussion with the local management company, who own the flats. REDACTED to speak with TfL H&S to establish responsibility, as the management company have denied responsibility.	REDACTED
4.6	REDACTED confirmed that if the light bulbs are replaced on the approach road at Walthamstow Cent, then NCP will manage them moving forward. REDACTED to speak with REDACTED.	REDACTED
4.7	REDACTED to also speak with REDACTED over the area of responsibility at Walthamstow Cent, regarding litter and lining, as there are issues with the local coffee shop and travel lodge hotel.	REDACTED
4.8	REDACTED to issue quotation for protection barrier at WestDrayton	REDACTED

**Date of Next meeting: 22<sup>nd</sup> May 2018, NCP Offices (T.B.C).**