LONDON UNDERGROUND & NCP – Periodic meeting
Date: 20th June 2018
Time: 10.00am – 12.00pm, NCP Offices, Saffron Place, Farringdon

LONDON UNDERGROUND (LU):
REDACTED REDACTED

NCP:
REDACTED REDACTED
REDACTED REDACTED

PREVIOUS MINUTES		ACTION
All previous minutes reviewed and confirmed.		
1. HEALTH & SAFETY		
1.1	Following the safety issues raised at Oakwood, with a child impaling their hand on the boundary fence, REDACTED had instructed NCP to provide a cost for 250 signs warning customers of the risks climbing any fence/walls with sharp tops. REDACTED to confirm acceptance of these costs in due course and agree installation program.	REDACTED
1.2	REDACTED confirmed that the works to repair the sink hole at Hainault are to be completed w/c 25th June 2018.	
1.3	REDACTED waiting for an update from Clarion Housing regarding the repairs to the boundary fence at Brentwood, who accepted liability.	
1.4	REDACTED confirmed that at least 5-6 NCP employees will attend the TfL H&S workshop, scheduled for 16th July 2018.	
2. OPERATIONAL/PERFORMANCE		
2.1	REDACTED confirmed that all weed killing works had been completed by 19th June 2018 with a licenced member of staff.	
2.2	After reviewing the period report and there being a number of errors regarding the financial element of the KPI's and Abatements, REDACTED stated that he would email a copy of the spreadsheet that generates the exact value of all abatements, which can be imbedded in to the report, as from Period 3 2018/19.	REDACTED
3. ANY OTHER BUSINESS		
4.1	REDACTED confirmed that the complimentary measure works with Crossrail at Gidea Park and Harold Wood have been pushed back, due to Costains delay in leaving these locations.	
4.2	REDACTED stated that we would have a separate meeting to discuss this year's pre-books for 2018/19, to review up and coming events and an action plan.	
4.3	It was agreed to alternate meetings between LU and NCP offices. However, due to the quarterly meeting scheduled for July and REDACTED on leave in August, the next period meeting will be planned for September 2018.	

Date of Next meeting: T.B.C