

TfL Professional Services Framework 2: Engineering Consultancy Services

Standard Selection Questionnaire 3

Section Weight: 70%

Criticality: A minimum score of 16 – Good per question must be achieved in order to pass each section.

Submission Instructions

A separate submission of this section must be completed for each Lot you are applying for. Each file must be named as follows:

Section10_<Bidder Name>_<Lot name>
E.g. "Section10_Acme Ltd_ B14: Bridges and Structures.pdf"

No additional information may be provided via separate file attachments – your complete response to this section must be contained within this file. You must adhere to the word/page limits specified within each question.

Files must be returned in one of the following formats:

1. WORD (.doc) – please ensure that files are saved in Word 97-2003 Document (.doc) format.
2. ADOBE (.pdf) – this is the preferred format, but must only be provided as searchable, unprotected files created by "File > Save As > .pdf" from recent Microsoft Word applications or from a PDF Writer. It is not permissible to provide scanned pdf images, as these are not searchable and may not be possible to read.

The file size of this document once completed should not exceed five Megabytes (5MB). Larger files may take significant time to open over the internet and cause delays in evaluation. To facilitate a 5MB limit, images should be compressed to a quality suitable for printing on A4 or A3 paper and viewing on a 1024x768 pixel screen.

Provide your response within the spaces provided below. Do not amend this file in any other way.

This Section is weighted at 70%.

- 10.1 – 35% (ALL)
- 10.2 – 35% (ALL)

Bidders must score a minimum score of 16 – good per question to Pass.

Bidders must complete both questions for **each lot** they bid for. For example:

Lot	Questions to complete
B 14: Bridges and Structures	(10.1) and (10.2)

The answer must be relevant to the Lot you are applying.

Reference	10.1 Demonstration of Capability - Contract
Question Details	<p>In no more than 1200 words in total, contained in a maximum of 4 sides of A4 (pictures are allowed within the sides of A4 limit), you are required to provide:</p> <ul style="list-style-type: none"> • Details of the contract; • Overview of deliverables; • How and what technical competencies did you apply in the delivery of the contract; • Value added initiatives; • Locations; • Programme start and completion dates, and actual start and completion dates; • Resources utilised; • Contract value; • Confirm you will provide client contact details for the purposes of taking up references if requested to do so by TfL.
Evaluation Approach	<p>A score shall be given on the following five point scale:</p> <p>Unacceptable (0) = Technical capability was judged to be in part or whole unacceptable. No value added initiatives provided to the organisation. Project significantly delayed (greater than 50%) and not completed within time. Ineffective use of resources that added cost in delivering the programme.</p> <p>Poor (4) = Technical capability was judged to be in part or whole poor. Value add initiatives not demonstrated to have added any value to the organisation. Project did not complete in time and was delayed (up to 50%). Ineffective use of resources to deliver the programme.</p> <p>Meets requirement (9) = Technical capability was judged to be in part or whole as meeting requirement. Must have provided value added initiatives that provided value to the organisation. The Supplier met the original programme deadline. Used resources to meet the deadline.</p> <p>Good (16) = Technical capability was judged to be good but no less. Must have provided value added initiatives that provided significant extra value to the organisation. The Supplier must have delivered the project earlier than the deadline agreed in the programme (by up to 10%). Effective use of resources to reduce cost of project by up to 10%.</p> <p>Outstanding (25) = Technical capability was judged very good or excellent.. Must have provided value added initiatives that provided significant extra value beyond the life of the project. The Supplier must have delivered the project earlier than the deadline agreed in the programme by greater than 10%. Effective use of resources to reduce cost of project by more than 10%.</p>
Criticality	Tenderers must score a <u>minimum</u> score of 16 – good per question to Pass.

Bidders should insert their response here, ensuring that the table above is not amended in any way.

The response must be no more than 1200 words in total, contained in a maximum of 4 sides of A4 (pictures are allowed within the sides of A4 limit).

(Remove the text within this area when responding to the question)

Reference	10.2 Demonstration of Capability – Key Individuals
Question Details	<p>In no more than a 1200 words in total, contained in a maximum of 4 sides of A4, provide details of skills, capabilities and competencies of your key individuals that were utilised to perform similar services to the subject matter.</p> <p>Suppliers should provide anonymised details of 4 key individuals (one of each Grade: Director, Principal Consultant, Senior Consultant, Junior Consultant) showing their key skills, capabilities and competencies.</p>
Evaluation Approach	<p>A score shall be given on the following five point scale:</p> <p>Unacceptable (0)= Key Skills and competencies were judged to be in part or whole unacceptable</p> <p>Poor (4) = Key Skills and competencies were judged to be in part or whole poor</p> <p>Meets requirement (9) = Key Skills and competencies were judged to be in part or whole as meeting requirement</p> <p>Good (16) = Key Skills and competencies were judged to be good but no less</p> <p>Outstanding (25) = Key Skills and competencies were judged very good or excellent</p>
Criticality	Tenderers must score a <u>minimum</u> score of 16 – good per question to Pass.

Bidders should insert their response here, ensuring that the table above is not amended in any way.

The response must be no more than 1200 words in total, contained in a maximum of 4 sides of A4 (pictures are allowed within the sides of A4 limit).

(Remove the text within this area when responding to the question)