

Transport for London

London Underground

Safety, Health & Environment - Insights & Direction Team

Traffic Circular 25



For 2 weeks – Monday 30 November to Sunday 13 December 2020

LU Operational staff must confirm they have read the Traffic Circular

Information

Closing dates for inclusion in future traffic circulars

| Traffic Circular Number | Date | Closing Date & Time |
|-------------------------|-----------------------|---------------------|
| 26 | 14 Dec - 27 Dec | 02 Dec 12.00 |
| 1 | 28 Dec - 10 Jan 21 | 09 Dec 12.00 |
| 2 | 11 Jan 21 – 24 Jan 21 | 29 Dec 12.00 |

Once your paragraph has been processed, you will receive a confirmation email by the closing date & time for that issue. Please contact the Traffic Circular Editor if you do not receive confirmation.

An A4 Version of the Traffic Circular is available to download before its go live date by using the “Rule Books” quick link option on the intranet.

For internal users who are unable to access the intranet and external users the following link is available:

<https://transportforlondon.sharepoint.com/sites/TMSRuleBook>

To access SharePoint externally you will need to register first by sending an email to RuleBookPublications@tfl.gov.uk

Traffic Circular paragraphs information

Paragraphs for inclusion in the Traffic Circular must be sent by email to the ‘Traffic Circular Editor’ email account. Paragraphs can only be accepted in standard Microsoft Word, Arial size 12 font. Each entry must be submitted separately. Items will only be published for a maximum of 4 weeks.

The following information must be considered before sending any emails:

- all diagrams must be provided in PDF format
- items for section 1 must include evidence that the assurance process has been followed before publication
- for ‘pull-outs’ and colour supplements contact the Traffic Circular Editor.

The Traffic Circular is published using paper from a renewable source and printed using vegetable based inks.

Traffic Circular Editor, Safety, Health & Environment - Insights & Direction Team
Contact number: 07738 604215
Email ‘traffic.circular@tube.tfl.gov.uk’ Traffic Circular Editor (internal)

Contents

1 Track, signalling and equipment alterations

This section publicises details of permanent and temporary track, signalling and equipment alterations. Where appropriate, diagrams will be provided either as part of this section, or in the case of larger diagrams, as middle page pull-outs.

2 Restrictions

This section publicises details of temporary and emergency speed and underbridge restrictions currently in operation.

3 Trains and stations

This section incorporates timetable information, staff travel updates and any information directed at trains and station staff.

4 Status reports and amendments to instructions

This information can be found on The Management System Rule Book SharePoint site. Updates are published in this section.

5 Communications, vacancies and training courses

NO PARAGRAPHS IN THIS ISSUE

Track, signalling and equipment alterations

District line

Track Programme works at Ealing Common depot

As part of the Track Programme works at Ealing Common depot, the existing track layout will be remodelled and power arrangements amended at the east-end of Ealing Common depot, on the District line. The existing Bull Head P&C designs will be replaced with those in Flat Bottom Rail.

The works will take place during a five-week blockade from Saturday 31 October – Sunday 06 December 2020.

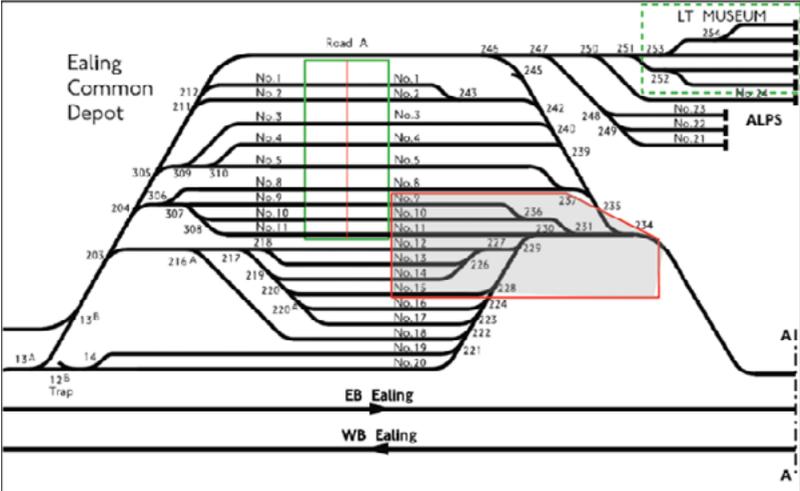
The following changes apply from 22.00 Sunday 06 December 2020.

Track

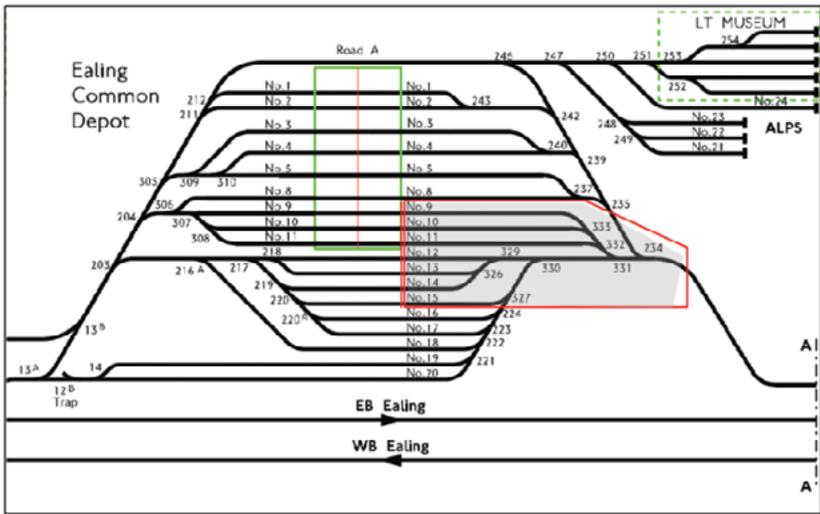
A summary of the alterations are as follows and shown in the diagrams (shaded area) below:

- Full ballasted track renewal and remodelling of the east end of Ealing Common depot P&C from Road 9 to Road 15, in flatbottom rail with full depth LU56V switches on composite bearers and concrete sleepers in the plain line sections.
- Existing points 226, 227, 228, 229, 230, 231 and 236pts will be realigned and renamed. The new point numbers will be as follows: 326, 327, 329, 330, 331, 332 and 333pts. 234pts will remain as existing.
- New points will all remain handworked.
- Track Asset Walkways are to be modified to match the new track alignment.

EXISTING TRACK LAYOUT



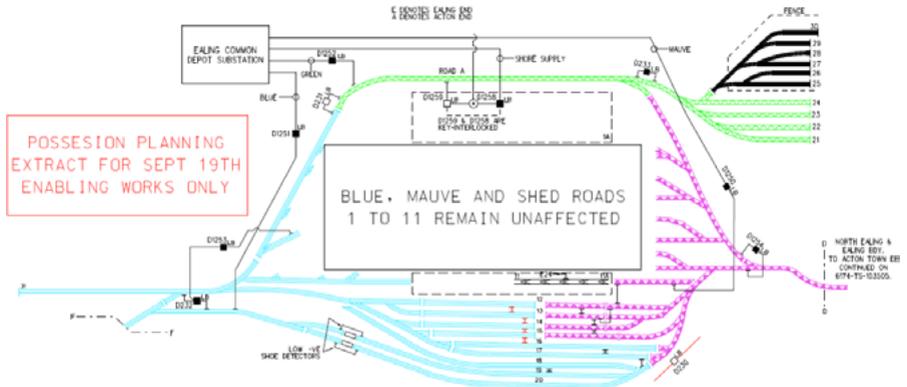
PROPOSED TRACK LAYOUT



Traffic Circular 25

Power

Ealing Common depot EXISTING power arrangements (as of 19.00 Saturday 19 September 2020)



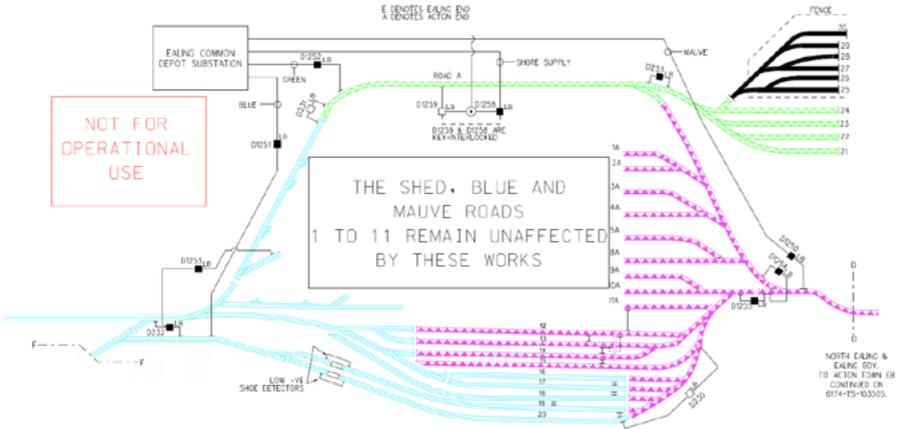
Ealing End of Roads 12, 13, 14 & 15 disconnected from Mauve and re-fed from BLUE

Coupling Switch D230 disconnected from BLUE and MAUVE and taken out of SERVICE

A summary of the alterations are as follows:

- The Mauve feeder cables from traction isolation switch D1 250 will be disconnected from road 11 and reconnected to the depot access road Acton side of pts 234.
- Install and commission Blue/ Mauve coupling switch D230 in new position adjacent to 20Rd.
- Install and commission traction isolation switch D1 255. This switch together with existing switch D1 254 will allow possessions of the Mauve section to be split into two independent 'North and South' sub-sections. The existing traction isolation switch D1 254 isolates (North) roads 1 – 8 Mauve and the mauve access to road A (Green section). Traction isolation switch D1 255 will isolate (South) Roads 9 to 20 Mauve and the mauve access to Blue section.
- Reverting the feeding of west end berths of Roads 12 – 15 back from Blue section to Mauve section.
- Amend the feeding of Roads 16 -20 from the east of the crosstrack walkway to change 224pts, 223pts, 222pts and 221pts to be fed from Mauve section and removed from Blue section, improving the future maintainability of these sets of points.

Ealing Common depot FINAL power arrangements as of 22.00 Sunday 6 December 2020



Diagrams and briefings

The Traffic Controllers' Diagrams will be updated on Sunday 06 December to reflect the above changes.

A briefing explaining Ealing Common Depot changes will be issued to all District line Trains, Depots and Service Control teams.

For further information, please contact Riz Mirza, 07973 962849, email: Riz.Mirza@tube.tfl.gov.uk

Circle, District, Hammersmith & City, Metropolitan lines

Changes to the Connect Train Radio

Starting from Sunday 06 December to Friday 11 December 2020 and as per previous CBTC commissionings, new Connect Radio Talkgroups will start to be introduced in preparation for CBTC operations between Euston Square, Monument and Stepney Green.

Train Operators will see the following new Talkgroup IDs displayed on the Train Radio Control Head:

- SG 12 BBN-MGT
- SG 13 LVT-ALD
- SG 13 TWH-ADE
- SG 14 BKF-MMT
- SG 15 WPL-BBB

New lineside Connect Radio Tags will be installed in the area and the Connect Radio Dispatchers at Earls Court Control Room, the Metropolitan line Signalling Centre and Whitechapel Signal Cabin will be updated to include new Roles that will enable the Signallers' Talkgroups to be over and backed between Hammersmith SCC and the legacy service control locations.

At this stage there will be no change to the use of Hand Portable Radios in the area.

For further information please contact Shaun Reino, Operational Interface Manager on 07739 432 382.

Northern line

Northern line extension

As part of Northern line extension project the tunnel ventilation system commissioning is due to start at the Kennington Park shaft site.

This will be the first time that the ventilation fans have been turned on and tested.

Due to the condition of the existing network, testing of the fans has the potential to disturb dust in the tunnels and stations in the vicinity of the new Northern line extension. This may be visible to station staff, members of the public and train drivers.

The operation of the fans will be controlled to minimise this impact, however some dust and air movement may be visible during both engineering and traffic hours operation – both within the tunnel areas and Kennington station.

To limit the impact the first phase of works will be completed during engineering hours.

This will be followed by further works during traffic hours as noted below.

The commissioning of these fans is a new addition to the existing network and will change the air flow in the tunnels, this is expected and normal for this type of work.

Before any test running of the fans is undertaken, both the stations team at Kennington station and the Northern line Service Controller will be notified.

After the completion of any test running of the fans, again both the stations team at Kennington station and the Northern line Service Controller will be notified

The works are planned to take place

- Friday 11 and Saturday 12 December 2020 during engineering hours
- Monday 14, Tuesday 15, Wednesday 16 and Thursday 17 December 2020 during traffic hours.

Restrictions

2

Temporary and emergency speed restrictions

New Temporary Speed Restrictions (TSRs) will be published in the Traffic Circular for two weeks only.

Any removal of a speed restriction will be advertised for two weeks running up to its removal.

Emergency speed restrictions which are in force for longer than a week will be treated as TSRs.

Train operations managers must ensure that temporary and emergency speed restrictions are placed in the late notice case and the permanent notice case as appropriate.

Service control managers are responsible for ensuring information concerning speed restrictions is maintained throughout service control locations as appropriate.

LU bridge, underbridge and structure restrictions

Information on structure restrictions can be found on the Rule Book team SharePoint site. <https://transportforlondon.sharepoint.com/sites/TMSRuleBook> click on Traffic Circular and follow the link for bridge and structure restrictions. All new entries are published in the Traffic Circular for publication and on the SharePoint site until withdrawn. Notice of withdrawn entries will also be published in the Traffic Circular for one issue.

Restrictions on underbridges

Various trains are restricted over the following bridges as shown in the table below:

| Line / owner | Bridge no. | Location | Line / owner | Bridge no. | Location |
|--------------|------------|--|-----------------|------------|---|
| Central BCV | UI6B | Ruislip depot – West Ruislip end underbridge supporting Ruislip DT tracks at the West Ruislip end DT entrance – crossing over Metropolitan line – Uxbridge branch. All engineers' trains and mainline rolling stock restricted to 5 mph/8 kph. | District MR SSL | D240 | Both midway between Southfields and Wimbledon Park – 650m south of Southfields station (Revelstoke Road) no mainline rolling stock rated above Network Rail classification RA8 to cross this structure. |

| Line / owner | Bridge no. | Location | Line / owner | Bridge no. | Location |
|--------------|------------|---|--------------|------------|--|
| District SSL | D235 | Both East Putney to Southfields – 380m north of Southfields (Granville Road) no mainline rolling stock rated above Network Rail classification RA8 to cross this structure. | Jubilee | MR33B | North of Wembley Park SB Metropolitan fast and SB Metropolitan local only. Steam locomotives are restricted to 10 kph over the bridge. The SB Jubilee, NB Jubilee, NB Metropolitan local and NB Metropolitan fast do not pass over this bridge and are unaffected. |

All engineers' trains to pass over the following structures at 5 kph until further notice.

No restriction to passenger trains.

Note – restrictions only apply to the Piccadilly line and not the District line which may run over the same bridge – it is an issue associated with the longitudinal timbers supporting the track.

| Line | Bridge | Direction |
|-----------------------|--------|--|
| Piccadilly tube lines | D83 | Piccadilly line eastbound fast between Ravenscourt Park and Hammersmith (crossing over public highway Cambridge Grove) |

Rolling stock restrictions other than bridges

| Location | Line | Restriction |
|---|------------------|--|
| Neasden depot wheel monitoring equipment building | Metropolitan SSL | Prohibition on all rolling stock with a distance of less than 15.7m between both outer axles |
| North Acton | Central BCV | Platform 1, ALL sub-surface stock restricted to 10 mph |
| Neasden depot road 36 high level cleaning platforms | Metropolitan SSL | Prohibition on vehicles other than S stock (8 car or 7 car trains) entering this road |

Loading restrictions on structures other than underbridges

Passenger loading only refers to a load not in excess of ½ tonne (500 kg) on an area 1m x 1m², including for example such items as cable drums, large plant, and storage of construction materials.

Any queries on this will be clarified by Richard McKoy 0207 126 3998 Auto: 63998. Deviations from these restrictions and prohibitions will only be permitted by written authority of the relevant civil asset engineer.

New restrictions added

2

| Location | Line | Asset |
|----------------------|----------------|--|
| Acton Town | Piccadilly JNP | Platform 1 (station ref 2/261, platform 2 (station ref 2/262), platform 3 (station ref 2/263 and platform 4 (station ref 2/264) |
| All Surface Stations | All lines | Lighting Standards All hinged lighting standards supporting London Underground roundels shall not be lowered without an approved method statement being accepted by the Civil Asset Maintenance office. |

The master list of restrictions on structures other than underbridges has been updated on sharepoint and can be found at the following link:

<https://transportforlondon.sharepoint.com/sites/TMSRulebook/SitePages/Bridge-&-Structure-Restrictions.aspx>

Trains and stations

Timetables section

Changes to Working Timetables and associated publications

For a list of current Working Timetables in operation, references to alterations and Timetable Notices that must be retained for future use, see our SharePoint pages at:

<https://transportforlondon.sharepoint.com/sites/EPTimetables/SitePages/Home.aspx>

3

Operation of District line Timetable Notice Nos. 107/20 and 199/20, Monday 7 to Wednesday 23 December

After operation on Sunday 6 December, the Temporary Working Timetable for closure of Ealing Common depot East End, Timetable Notice No. 185/20, will be withdrawn.

In connection with the Temporary Working Timetable on the Piccadilly line for autumn weather arrangements, minor re-timings to the District line Ealing Broadway branch train service will apply from start of traffic on Monday 7 December until close of traffic on Wednesday 23 December.

Full details are shown in Timetable Notice Nos. 107/20 (Monday to Saturday 7 to 12 December) and 199/20 (Sunday 13 to Wednesday 23 December).

Introduction of District line Working Timetable No. 151

When: From Sunday 13 December

Principal Changes:

All week

District line trains operating to/from the Richmond branch have been re-timed west of Earl's Court due to the introduction of a new London Overground timetable which has re-cast train services on the North London line between Stratford and Richmond.

Station and platform closures

No rail replacement bus services will be provided unless otherwise stated.

Passengers must be advised to use alternative rail routes, nearby alternative stations and local bus services where appropriate. Late night passengers must be advised to commence their journey earlier than normal to maintain last train connections.

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Heathrow Terminal 4

When: At all times, until further notice.

Additional passenger journey time: 15 minutes.

Kennington

When: Saturday and Sunday 5 and 6 December.

Additional passenger journey time: 15 minutes.

Train service suspensions

Passengers must be advised to use alternative rail routes, nearby alternative stations, rail replacement bus services and local bus services where appropriate.

Metropolitan line: Chesham and Chalfont & Latimer

Tuesday 1 December 14.36 – 15.03½, to enable the track recording train to operate

Revised train service:

The following journeys will be **cancelled**:-

- 14.36 Chalfont & Latimer to Chesham. 13.31½ Aldgate to Chesham train will be diverted to Amersham.
- 14.53½ Chesham to Chalfont & Latimer. 14.53½ Chesham to Aldgate train will start from Amersham at 14.59.

Rail replacement bus service:

| | | | |
|-----------------|-------|-----------------|-------|
| Chesham depart | 14.44 | Amersham depart | 14.47 |
| Amersham arrive | 14.52 | Chesham arrive | 14.55 |

Advice to passengers:

- **Service Control Manager (Metropolitan line) and Area Manager Stations (Amersham)** must make sure that passengers are advised of the cancellation/diversion of **Train 410** and are re-directed to the rail replacement bus service.
- The departure time of the bus from Chesham will be 9 minutes earlier than the normal train time.

Additional passenger journey time: 10 minutes.

Timetable in operation: Special Trains Notice No. 66/20.

District line: Earl's Court and Kensington (Olympia)

Saturday and Sunday 5 and 6 December, for track works at Ealing Common depot

Revised District line train service:

To provide Train Operator resource for the additional train movements caused by works at Ealing Common depot, the train service operating between Kensington (Olympia) and Earl's Court will be suspended, except for 5 early morning trips on Saturday and 2 early morning trips on Sunday, that have originated from Lillie Bridge depot.

Advice to passengers:

- Passengers are advised to travel via West Brompton, using London Overground train services or use existing bus services from High Street Kensington, Hammersmith or West Kensington.

Timetable in operation: Timetable Notice No. 185/20.

Northern line: Charing Cross and Kennington (Saturdays and Sundays)**Northern line: Charing Cross and Stockwell (Sunday before 07.15)**

Saturday and Sunday 5 and 6 December, for track works at Kennington

Revised Northern line train service:

- Morden – Bank – High Barnet, every 4 minutes.
- Charing Cross – Edgware, every 5 minutes.
- Mill Hill East – Finchley Central, every 15 minutes.

Revised Northern line train service (before 07.15 Sunday):

- Charing Cross – High Barnet, every 15 minutes.
- Charing Cross – Edgware, every 15 minutes.
These services combine to provide trains every 7½ minutes between Charing Cross – Camden Town
- Morden – Stockwell, every 15 minutes.

Advice to passengers:

- Passengers travelling between stations Charing Cross and Kennington (or Stockwell, Sunday before 07.15) must be advised to use other LU routes or local bus services.
- Kennington station will be closed on all days. Passengers travelling to/from Kennington must be advised to use Oval or Elephant & Castle stations instead.

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Additional passenger journey time: 30 minutes.

Late night passengers: Must be advised to commence their journeys 30 minutes earlier than normal in order to maintain last train connections.

Timetable in operation: Timetable Notice No. 189/20.

Timetable alterations

Metropolitan line

Timetable alterations for maintenance work in Neasden depot, Sunday 6 December

The following train will be **cancelled**:-

Train 711, RR, empty, 16.07 Neasden depot (F) to 17.39 Neasden depot (N).

This alteration is not included on Signal Control Data.

Timetable alterations for Network Rail engineering work, Sunday 13 December

In connection with Network Rail engineering work, Chiltern Railways train services will be suspended between Great Missenden and Aylesbury Vale Parkway between 08.30 and 18.30 on Sunday 13 December.

Full details of the timetable alterations are shown in Metropolitan line Timetable Notice No. 245/20.

Metropolitan, Circle, Hammersmith & City, District and Piccadilly lines**Timetable alterations for maintenance work in Hammersmith sidings, Thursdays and Wednesday 3, 9 and 10 December****Thursday 3 December**

Train 701, RR, empty, 11.23 Ealing Common depot (W) to 13.26 Hammersmith sidings and 13.44 Hammersmith sidings to 15.41 Ealing Common depot (W), will be cancelled.

Wednesday and Thursday 9 and 10 December

Train 701, RR, empty, 11.43 Ealing Common depot (E) to 13.26 Hammersmith sidings and 13.44 Hammersmith sidings to 15.41 Ealing Common depot (W), will be cancelled.

These alterations are not included on Signal Control Data.

Metropolitan, Circle, Hammersmith & City, District, Piccadilly and Central lines**Timetable alterations for maintenance work in Ruislip depot, Monday to Wednesday 7 to 9 December**

The following trains will be cancelled:-

Train 704, RR, empty, 10.14 Ruislip depot to 15.45 Ruislip depot, published in Special Trains Notice No. 49/20.

Train 760, RR, empty, 10.45 Ruislip depot to 12.03 Acton Works (Path A) and 10.50 Acton Works to 11.50 Ruislip depot (Path B), published in Special Trains Notice No. 45/20.

Train 776, RR, empty, 11.48 Northfields depot (E) (Path A) to 12.56 Ruislip depot published in Special Trains Notice No. 50/20.

These alterations are not included on Signal Control Data.

Circle and Hammersmith & City lines**Operation of Timetable Notice No. 151/20, Saturday and Sunday 12 and 13 December**

In connection with 4LM signalling software updates, three trains from Hammersmith sidings and one train from Edgware Road 26 siding will be stabled at Moorgate platforms 3 and 4 and Aldgate platforms 2 and 3.

Full details are shown in Timetable Notice No. 151/20.

District, Circle, Hammersmith & City and Piccadilly lines

Timetable alterations for maintenance at Upminster depot, Saturday and Sunday 5 and 6 December

The following trains will be cancelled:-

Saturday 5 December

Train 750, RR, empty, 11.33 Ealing Common depot (W) to 13.27 Upminster depot.

Train 751, RR, empty, 12.03 Upminster depot to 13.56 Ealing Common depot (W).

Sunday 6 December

Train 750, RR, empty, 11.34 Ealing Common depot (W) to 13.27 Upminster depot.

These alterations are not included on Signal Control Data.

Piccadilly line

Timetable alterations for maintenance work at Cockfosters depot, Wednesday and Thursday 9 and 10 December

The following trains will be cancelled:-

Train 737, RR, empty, 09.47 ex Cockfosters depot (W) to 15.00 Cockfosters depot (W).

Train 736, RR, empty, 10.34 ex Northfields depot (E) to 16.56 Northfields depot (E).

Train 762, RR, empty, 12.05 ex Arnos Grove sidings to 13.07 Arnos Grove sidings.

These alterations are not included on Signal Control Data.

Northern line

Timetable alteration for out stabling a tamping machine in Finchley Central No. 35 siding, Wednesday and Thursday 2 and 3 December

Train 154, 23.14 ex High Barnet will be revised upon arrival East Finchley (platform 3) at 23.26¼, DETRAIN, depart 23.30¼ run to Highgate sidings arrive 23.36 and stable.

Cancelled 23.31¼, empty, East Finchley to East Finchley 25 siding, 23.39¼, empty, East Finchley 25 siding to East Finchley, 23.49¼, empty, East Finchley to Finchley Central No. 25 siding, 00.07½, empty, Finchley Central No. 25 siding to Finchley Central No. 35 siding, 00.18, empty, Finchley Central No. 35 siding to Finchley Central No. 25 siding and 00.33¼, empty, Finchley Central No. 25 siding to Highgate sidings.

This alteration is not included on Signal Control Data.

Timetable alteration to Timetable Notice No. 189/20 for closure of Kennington station, Saturday and Sunday 5 and 6 December

Trains will non-stop Kennington station on the above dates to provide COVID-safe access for engineering staff.

This alteration is not included on Signal Control Data.

Victoria line**Timetable alterations for maintenance work in Northumberland Park depot, Saturday 5 December and Thursday 10 December**

In connection with maintenance work in Northumberland Park depot, on the above date, the following alterations will apply:-

Saturday 5 December

All trains between 10.00 and 18.00 booked to/from the depot during this time will be routed via Northumberland Park No. 53 reception road.

The following train will be **cancelled**:-

Train 261 10.07 (empty) Northumberland Park depot to Seven Sisters (platform 4), 10.29:30 (staff) Seven Sisters (platform 4) to staff platform, 10.46 (staff) staff platform to Seven Sisters (platform 4) and 11.02 (empty) Seven Sisters (platform 4) to Northumberland Park depot.

In addition the following timetable alterations will operate:-

Train 203, 11.34:20 ex Brixton, will be revised to depart Seven Sisters at 12.07 (empty), then run 1 minute later than booked to Northumberland Park depot arrive 12.16 and stable.

Train 245 will be revised to start from Northumberland Park depot at 12.30 then run via No. 53 road to Seven Sisters (platform 5) depart 12+41:10 as booked. **Cancelled** 11.59 (empty) Northumberland Park depot to Seven Sisters, 12.13½ (staff) Seven Sisters to staff platform and 12.30 (VN) staff platform to Seven Sisters.

These alterations are not included on Signal Control Data.

Thursday 10 December

All trains between 08.00 and 16.00 booked to run to and from Northumberland Park depot No. 60 road Staff Platform, will be diverted to run to and from No. 19 road instead.

These alterations are not included on Signal Control Data.

Timetable alterations in connection with stabling an engineer's train in Victoria No. 23 siding, Saturdays and Sundays 5, 6, 12 and 13 December

Saturdays 5 and 12 December

Train 204, 23.50 (empty) ex Northumberland Park depot, on departure Victoria at 00.17:35 will be revised to run to Victoria No. 22 siding arrive 00.20 and stable.

Cancelled stabling in Victoria No. 23 siding.

Sundays 6 and 13 December

Train 210 will be revised to start from Victoria No. 22 siding at 05.48, then run as booked. **Cancelled** starting from Victoria 23 siding.

Train 210, 06.10:20 ex King's Cross, on departure Victoria at 06d20:45, will be revised to reverse via Victoria No. 22 siding, form 06a30:30, then run as booked. **Cancelled** reversing via Victoria 23 siding

These alterations are not included on Signal Control Data.

Central line

Timetable alterations for maintenance work in Ruislip depot, Saturday 5 December

In connection with maintenance work in Ruislip depot, the following alterations to Special Trains Notice No. 44/20 will apply:-

Train 489, 09.43 ex Ruislip depot (W), **must** stable at Ruislip depot (E) using the **RR** path at 11.13. This train **cannot** stable via Ruislip depot (W) at 11.20.

Train 489, **must** start from Ruislip depot (E) using the **RR** path at 14.26, and **must** stable at Ruislip depot (E) using the **RR** path at 15.31. This train **cannot** start from Ruislip depot (W) at 14.18 and **cannot** stable via Ruislip depot (W) at 15.38.

These alterations are not included on Signal Control Data.

Staff travel

Victoria line

In connection with engineering work in Northumberland Park depot, the following staff trains will be revised:-

Saturday 5 December

- 10.29 Seven Sisters to Northumberland Park (Staff Platform) will be **cancelled**.
- 10.46 Northumberland Park (Staff Platform) to Seven Sisters will be **cancelled**.
- 12.13 Seven Sisters to Northumberland Park (Staff Platform) will be **cancelled**.
- 12.30 Northumberland Park (Staff Platform) to Seven Sisters will be **cancelled**.

3

The Timetables Section is compiled by Establishment Planning – Timetables, 10th Floor, Palestra, 197 Blackfriars Road, Telephone 59576. For further details see our SharePoint pages at: <https://transportforlondon.sharepoint.com/sites/EPTimetables/SitePages/Home.aspx>

Christmas staff travel 2020

This section contains important information regarding staff travel facilities over the Christmas period.

Normal booking facilities will be suspended on the following dates:

- The night of Thursday 24 December 2020
- All day Friday 25 December 2020
- All day Saturday 26 December 2020
- The morning of Sunday 27 December 2020.

The CABS booking system will close at 21:00hrs on 23 December 2020 and will remain closed until 09.00 on Sunday 27 December 2020.

All staff taxis operating on these dates must be pre-booked. Staff requiring taxis on the above dates must follow the procedure below in respect of these bookings:

- each Area / Centurion manager must appoint a designated Christmas staff taxi coordinator within their group. They will act as a single point of contact between each group and the Xmas taxis team at the LUCC. Your manager will advise you who this is.
- provide the following details to your nominated Christmas staff taxi co-ordinator
- the date(s) that you require the taxi and the relevant schedule number, if applicable
- your name and your employee number
- taxi pick up point, and taxi drop off point as well as your duty start/finish time
- it is advised that you provide a mobile phone number in case the LUCC needs to contact you on the day the taxi operates.

All requests must be entered into the Xmas taxi online booking system by the coordinator by **17.00 on Wednesday 16 December 2020**:

- confirmation of bookings will be issued to each Christmas taxi co-ordinator from 12.00 Monday 21 December 2020
- the Christmas taxi co-ordinator must then make sure that staff who requested taxis are fully aware of the details of the confirmed booking and their taxi schedule
- cancellations of Christmas staff taxis should be emailed to the LUCC Christmas staff taxi team on xmastaxis@tfl.gov.uk (until 17.00 Thursday 24 December 2020)
- enquiries and cancellations regarding Christmas staff taxis on the days they run should be made in the normal way to the LUCC staff taxi desk on 1802 or 0207 918 7309.

IMPORTANT NOTE REGARDING SCHEDULED & UNSCHEDULED “SPECIAL TAXIS”

Staff taxis are supplied to replace non running train service.

Unscheduled taxis can only be booked if staff have no other means of travelling to and from work.

Bookings will only be accepted from **normal** TfL pick up points or from mainline stations.

Bookings to / from home addresses will not be accepted.

Other means of getting to work:

Car, motorbike and bicycle users will be paid a mileage allowance if they make their own way to work. Ask your taxi coordinator or employing manager for details or use the link below for guidance:

<https://transportforlondon.sharepoint.com/sites/Instructions-and-guidance-people-performance-and-rewards/SitePages/Business-travel-and-accommodation.aspx>

Acceptance of Train Operating Company tickets and passes on LU services during planned engineering works

Acceptance of Train Operating Company tickets and passes on LU services during planned engineering works.

London Underground will accept all National Rail paper tickets from the relevant Train Operating Companies listed below as per the dates, times and stations shown. TOC staff passes should also be accepted where indicated. Customers using Oyster PAYG will be required to pay the appropriate fare for the journey they are making. Tickets being accepted will generally not work the automatic gates so the holders should be passed through the manual gate following a visual check for validation.



| Train Operating Company | National Rail Suspension | Date From | Time | Date To | Time | LU Stations at which National Rail tickets are to be accepted | Ticket Types |
|---------------------------|--------------------------------------|----------------|-------|----------------|-------|--|--------------------|
| Great Northern/Thameslink | Kings Cross to Finsbury Park | Sun 06/12/2020 | SOT | Sun 06/12/2020 | 08.45 | Kings Cross, Finsbury Park, Moorgate | Customer and staff |
| Southern | Shepherd's Bush | Sat 05/12/2020 | 20.00 | Sun 06/12/2020 | 12.00 | Victoria, Shepherd's Bush, Euston | Customer and staff |
| Southern | Shepherd's Bush | Sun 06/12/2020 | 21.00 | Sun 06/12/2020 | COT | Victoria, Shepherd's Bush, Euston | Customer and staff |
| Southeastern | Victoria - Herne Hill | Sun 06/12/2020 | SOT | Sun 06/12/2020 | COT | Victoria, Brixton, Blackfriars, Embankment, Cannon Street, Southwark, London Bridge | Customer and staff |
| Great Northern/Thameslink | Kings Cross to Finsbury Park | Sun 13/12/2020 | SOT | Sun 13/12/2020 | 08.45 | Kings Cross, Finsbury Park, Moorgate | Customer and staff |
| Great Northern/Thameslink | Wimbledon Loop | Sun 13/12/2020 | SOT | Sun 13/12/2020 | COT | London Bridge to Morden (Northern) East Croydon to Wimbledon (London Tramlink) | Customer and staff |
| Southeastern | Hither Green or Grove Park all lines | Sun 13/12/2020 | SOT | Sun 13/12/2020 | COT | Victoria, Embankment, Charing Cross, Southwark, London Bridge | Customer and staff |
| Thameslink | Core closed | Sun 13/12/2020 | SOT | Sun 13/12/2020 | COT | King's Cross St Pancras, Farringdon, Bank, Monument, Blackfriars, London Bridge, Elephant & Castle, Victoria, Kentish Town | Customer and staff |

Acceptance of LU tickets and passes on Train Operating Company services during planned engineering works

The Train Operating Companies listed below will accept all London Underground paper tickets as per the dates, times, stations and routes shown. Customers using Oyster PAYG will be required to pay the appropriate fare for the journey they are making. TfL staff and nominee passes will also be accepted where indicated.

| LU ticket acceptance on: | London Underground suspension | Date from | Time | Date to | Time | LU Stations at which National Rail tickets are to be accepted | Ticket types |
|--|-------------------------------|-----------|------|---------|------|---|--------------|
| No acceptance of LU tickets and passes on Train Operating Company services during planned engineering works required | | | | | | | |



A.O. Power & Electrical ac cables maintenance

A.O. Power & Electrical are carrying out maintenance of 400 V LVAC cables on the Piccadilly line. Subsequently, there will be an interruption to lighting & power supplies during the engineering hours shifts on the below dates and locations:

- Acton Town station - Monday 30 November 2020
- Bethnal Green Sub to Bethnal Green Station - Monday 30 November 2020
- Alperton station - Tuesday 01 December 2020
- Farringdon TX Room - Tuesday 01, Wednesday 02 and Thursday 03 December 2020
- Sudbury Hill station - Wednesday 02 December 2020
- Moorgate - Monday 07 and Wednesday 09 December 2020
- Moorgate to Barbican - Tuesday 08 December 2020
- Moorgate to Tower Hill - Thursday 10 December 2020
- Northumberland Park Depot Substation - Saturday 12 December 2020.

Platform temperature and humidity monitoring

From Monday 23 November 2020 for two weeks, staff from TfL Vehicle Engineering – Technical Services will be on All Sub-Surface & Tube line platforms to download information from “Tinytag” loggers using handheld tablet PC’s. This work will be undertaken during traffic hours.

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Please note that under LU Rule Book concession CR08401, these staff are not required to book in as visitors at each station due to the brevity of the task. The time per logger is expected to be a few minutes, so no contact is required to be made with the station staff.

Blackhorse Road station – E I switchroom changeover panel fault investigation

During engineering hours on Thursday 10 December 2020, A.O. Power & Electrical are carrying out an inspection of the E I switchroom changeover panel at Blackhorse Road station. As a result, all LU 400 V ac supplies will not be available.

Status reports and amendments to instructions

Below is a list of the current versions of Rule Books, Operational Standards Notices, Line Supplements and leaflets. All of these documents can be found on the Rule Book SharePoint site at:

<https://transportforlondon.sharepoint.com/sites/TMSRuleBook>

Rule Books

| Book | Title | Hard copy Issue No. | Online Issue No. | Effective date |
|------|--|---------------------|------------------|----------------|
| 1 | Communications | 5 | 5 | June 2019 |
| 2 | Managing incidents | 7 | 7 | December 2018 |
| 3 | Traction current and high voltage supply | 5 | 5.2 | May 2018 |
| 4 | Moving a stalled train and authorised detrainments | 5 | 5.1 | June 2018 |
| 5 | Movement of trains due to exceptional circumstances | 5 | 5.1 | January 2020 |
| 6 | General train operations | 6 | 6 | December 2018 |
| 7 | Train incidents and safety equipment | 7 | 7 | December 2018 |
| 8 | Managing the platform train interface | 5 | 5.1 | January 2020 |
| 9 | Lifts, escalators and moving walkways | 6 | 6.1 | March 2020 |
| 10 | Station access | 6 | 6.1 | November 2018 |
| 11 | Station management | 7 | 7.1 | August 2019 |
| 12 | Station emergency response | 5 | 5.2 | March 2018 |
| 13 | LU staff responsibilities – Traffic Hours protection | 4 | 4 | April 2016 |
| 14 | Possessions | 4 | 4 | March 2019 |
| 16 | Going on the track in Engineering Hours | 4 | 4 | April 2016 |
| 17 | Managing access to the track in Engineering Hours | 4 | 4 | April 2016 |
| 18 | Engineer's trains, vehicles and trolleys | 3 | 3 | August 2013 |
| 20 | Engineering staff – Traffic Hours protection | 4 | 4 | April 2016 |
| 21 | Personal safety on the track | 4 | 4 | April 2016 |
| 22 | LU Operational staff – Track access | 4 | 4 | April 2016 |
| 23 | Incompatible train operations | 3 | 3 | April 2016 |
| 24 | Working on or near electrical equipment within Substations and HV cables | N/A | 2 | April 2018 |

Operational Standards Notices

| Notice Number | Effective Date | Title |
|---------------|----------------|---|
| OSN089 v.2 | 23/02/2009 | Stalled train verification process |
| OSN106 v.7 | 24/12/2020 | Christmas Network traction current arrangements |
| OSN125 v.2 | 02/04/2017 | Engineering hours possessions using service control permissioning |
| OSN129 | 28/11/2016 | Passing signals at danger that are known to have failed |
| OSN132 | 22/05/2017 | Changes to Rule Book 10 following changes made to the operating model at all stations |
| OSN133 | 30/10/2017 | Emergency response to power and lighting failures |
| OSN134 | 01/10/2017 | Operation of rail adhesion trains on the Metropolitan and Piccadilly lines |
| OSN135 | 01/01/2018 | January changes to Rule Books 1, 3 & 11 |
| OSN136 | 01/02/2018 | Incompatible train operations |
| OSN137 | 05/03/2018 | Removal of the use of fax machines |
| OSN138 | 25/06/2018 | Immediate response when a train has stalled |
| OSN139 v.2 | 23/06/2018 | Amendments to CBTC Appendix to the Rule Books |
| OSN140 v.3 | 23/07/2019 | Change to Rule Book 10 - Non intrusive work |
| OSN141 | 29/10/2018 | Leaving the track and booking off with the track access controller |
| OSN142 | 01/11/2018 | Reducing specified areas |
| OSN143 | 26/11/2018 | Amendments to CBTC Appendix to the Rule Books |
| OSN144 | 28/01/2019 | Changes to DISI entries for 92 and S stocks |
| OSN146 | 24/04/2019 | Requirements to place SCDs in possessions |
| OSN147 | 01/05/2019 | Using a physical barrier to protect a possession in an un-signalled depot or siding |
| OSN148 | 01/05/2019 | A protection block in a depot or siding possession |
| OSN149 | 06/08/2019 | Amendments to Rule Book 11 |
| OSN150 | 04/11/2019 | Additions to DISI entries for 92 stock Waterloo & City only |
| OSN151 v.3 | 06/12/2019 | Unpublished possessions |
| OSN152 | 27/01/2020 | Amendments to Rule Book 5 and Rule Book 8 |
| OSN153 | 31/01/2020 | Personal safety on the track |
| OSN154 | 02/03/2020 | Amendments to Rule Book 9 |
| OSN155 | 14/04/2020 | Station closures |



Line Supplements

| Line | Hard copy Issue No. | Online Issue No. | Effective Date |
|-------------------------------|---------------------|------------------|----------------|
| Bakerloo | 3 | 3.1 | June 2017 |
| Central | 2 | 2.7 | August 2020 |
| Circle and Hammersmith & City | 5 | 5.6 | February 2020 |
| District | 6 | 6.6 | February 2020 |
| Jubilee | 3 | 3.3 | August 2020 |
| Metropolitan | 3 | 3.3 | September 2019 |
| Northern | 5 | 5.2 | April 2019 |
| Piccadilly | 3 | 3.2 | September 2020 |
| Victoria | 4 | 4.1 | November 2018 |
| Waterloo and City | 3 | 3 | September 2018 |

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RSSB Rules Book

| Book | Issue | Effective Date |
|--------|-------|----------------|
| Book 1 | 3 | December 2020 |
| Book 2 | 3 | December 2020 |
| Book 3 | 5 | December 2020 |
| Book 4 | 6 | December 2020 |
| Book 5 | 3 | December 2020 |

Impulse Cards

| Name | Document Version |
|--|------------------|
| Person under Train | V3 October 2020 |
| Person Ill On Train | V2 April 2016 |
| Service controllers' emergency auto and free phone numbers | V2 April 2016 |
| Trespassers on the track | V2 April 2016 |
| Suicide prevention – the 5 steps | V3 May 2018 |

Leaflets

| Leaflet | Title | Issue |
|---------|---|-------|
| LF01 | Scotching and clipping | 3 |
| LF02 | Current Rail Indicator Device | 3 |
| LF03 | Short circuiting device | 2 |
| LF04 | Track Access | 3 |
| LF05 | Detonators | 3 |
| LF06 | General requirements for working in a depot or stabling siding | 5.1 |
| LF07 | Overhead Line Equipment | 4 |
| LF08 | LU Network Rail interface | 2 |
| LF09 | Metropolitan line Network Rail interface | 4 |
| LF10 | Central line Network Rail LU interface | 2 |
| LF11a | Bakerloo line Network Rail LU interface Queens Park | 1 |
| LF11b | Bakerloo line Network Rail LU interface Stonebridge Park | 1 |
| LF13 | Staying safe on the track | 1 |
| LF14 | Applying for a storage licence | 5 |
| LF15 | Hot working | 4 |
| LF16 | Working on a station platform | 6 |
| LF17 | Service control response to incidents involving stalled trains | 2 |
| LF19 | Booking on with the Track Access Controller | 3 |
| LF20 | Booking off with the Track Access Controller | 2 |
| LF22 | Granting of a storage licence | 5 |
| LF23 | Track trolleys | 3 |
| LF24 | Undertaking evacuations and fire drills | 2 |
| LF26 | Movement of materials in lifts and on escalators | 2.1 |
| LF27 | Permanent Current Rail Indicator Device (PCRID) | 1 |
| LF28 | Power supply work on LU infrastructure | 1 |
| LF29 | Incident investigation and reporting or recording | 5 |
| LF30 | Traction earth faults | 3 |
| LF31 | Options for service control following a SPAD at a semi automatic signal | 3 |
| LF33 | Hot outstabling procedure | 2 |
| LF34 | Bridge strikes | 4 |
| LF35 | Snow clearance | 4 |
| LF36 | What to do when a person is ill on the train | 2 |
| LF38 | Trespassers on or near the track | 3 |
| LF39 | Managing suspected smoke or fire | 5 |
| LF40 | Facilitating station access | 1.1 |
| LF41 | Station access | 1.2 |
| LF42 | Track retrieval device | 6 |
| LF43 | Magnetic rail gap jumper leads | 2 |
| LF44 | Filming in or from a train cab in customer service | 1 |
| LF45 | Turtle gates | 1 |
| LF46 | Chesham branch | 1 |
| LF48 | Hot Protocol | 2 |
| LF49 | Operating manual traction current switches | 1 |
| LF50 | Keeping yourself safe when helping a customer who is unwell | 3 |



Guide to switching traction current on and off – Status report

Always check the website link first for the latest updates as the current situation may cause last minute changes to traction current.

| Line | Issue | Effective |
|--------------------|-------|----------------|
| Bakerloo | 5 | 18 May 2020 |
| Central | 14 | 5 October 2020 |
| District | 21 | 5 October 2020 |
| Hammersmith & City | 9 | 18 May 2020 |
| Jubilee | 7 | 6 July 2020 |
| Metropolitan | 21 | 5 October 2020 |
| Northern | 8 | 6 July 2020 |
| Piccadilly | 18 | 5 October 2020 |
| Victoria | 5 | 6 July 2020 |
| Waterloo & City | 4 | 10 August 2020 |

Where an update has been issued, the issue number for the line concerned is shaded.

The Guide to Switching Traction Current On and Off is available on the Rule Book SharePoint site via link: **Guide to switching**

Traffic Controllers Diagrams

The most recent status report for the Traffic Controller Diagrams can now be found via link: **Traffic Controllers Diagram**

Please address any queries to Simon Lennon on Auto 61706.

RSSB Rule Books update December 2020

RSSB Rule Books 1-5 have been updated. You can find both briefing and updated books at the below link.

<https://transportforlondon.sharepoint.com/sites/TMSRulebook/SitePages/RSSB-Rule-Book.aspx>

Communications, vacancies and training courses

NO PARAGRAPHS IN THIS ISSUE

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