

Leadership Safety Tour

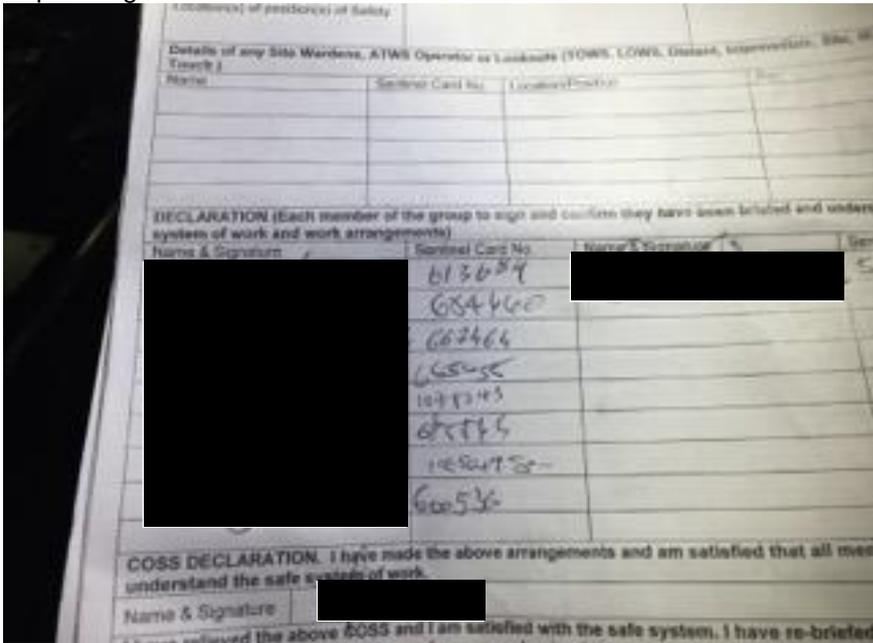
Prompt: Before commencing the site visit, please review findings and actions from the last visit to this site and note any that are not closed out.

Note – Leadership Safety Tour visits are key to demonstrating clear, visible commitment to supporting project staff in managing safety on a day to day basis.

Name: [REDACTED] Date: 4 2 2017	First Visit?		Name of team LU metronet 138
		N	Work Location: East Putney 400metres on westbound road towards Putney Bridge
Project Name: 138		Project HSE	
Site Manager: [REDACTED]		Client/PC: LU	

Brief Description of Work:
Renew one 70metre rail in the section rail on the viaduct and plate up ready to be welded.

Guidance: Review current project HSE performance Receive relevant induction for the visit Conduct site walk about Engage with a representative section of project workforce Discuss any concerns of the workforce Discuss interface issues with client representative (one to one or by telephone) Provide feedback to Site Manager, contractors and individuals Raise hazards, near misses and good practices through KITS internal HSE reporting system(s) Ensure action owners are identified and targeted agreement is reached

Key Risk Areas	Notes / Comments (expand overleaf if required)	Issues Raised (Y / N)
Have the required planning processes been followed. (D036)	<p>All planning documentation was sent to us in advance.</p> 	N

NREL2/OHS/018

ARRANGEMENT
RECORD OF ARRANGEMENTS AND BRIEFING FORM

FENCED OR SITE WARDEN WARNING ONLY (complete as applicable)

Type of Fence (fenced only)	Fenced	
Distance from the Line (fenced only)		
Distance between site of work and nearest open line (site warden)	2m from OPEN Lines	✓
How Site Warden will give the warning	1 verbal	✓

EQUIPMENT OR LOOKOUT WARNING ONLY

How the warning will be given*

Location(s) of position(s) of Safety

Details of any Site Wardens, ATWS Operator or Lookouts (TOWS, LOWS, Distant, In-Touch)

Name	Sentinel Card No.	Location/Position

AWC 658031

Safe Access / Egress / Traffic Management (G009 / G111)

All staff were booked in the NWR car park in block of flats 100metes to the west of the station.

N

Demarcation of Work Area. (G083)

All working sites were clearly briefed by COSS and warned of trains still running on NWR

N

Plant/Equipment (D032)

All our kit and tools were checked by the supervisors prior to work commencing,

N





Adequacy of the Daily Specific Risk Assessment/WPP (G003)

All relevant documentation was available with the COSS and Mr Hibbit and was kept in good order.
Was there for all to read.

N

Are there adequately trained competent persons on site? (G087)

All the staff had Sentinel cards now and they were scanned by the COSS in the car park ,
No licensing issues.
There protection staff on all work site boundaries defining limits.

N



Housekeeping and Storage of Materials incl plant nappies etc. (G027)

Due to it being a NWR we were allocated a storage area on East Putney Eastbound platform which was kept tidy and clean at all times, and swept on completion o work

N

Are there adequate welfare arrangements in place. (G089)

3 first Aiders
Plenty of water was on hand,
Hospital Charing Cross
SAP in car park

N

Innovative controls for energy use, water, fuels and materials. (G112)

All used correctly

N

Site Waste M'ment Plan – evidence of reduce, recycle, re-use. (G026)

All rubbish was removed from site by trolley and loaded on to lorry for removal.

N

		
COSHH Materials in use – alternatives considered? (G043)	n/a	N
Detail safety conversations held on site.	<p>COSH warned all staff as it was a residential area to keep noise to a minimum, also walk on the ballast as it had been raining and the sleepers were slippery. Warned staff to keep clear when welders were grinding top of the rail which they did straight away.</p> <div style="display: flex; justify-content: space-around;">   </div>	N

Health & Safety			Environmental		
Number of Hazards	Number of Near Misses	Number of Best Practice	Number of Hazards	Number of Near Misses	Number of Best Practice
0	0	+1	0	0	+1

Expanded Details of any Observations, findings & Conversations on site (from notes on page 1):

Actions Raised <small>(All actions, including those closed out at the time, will be added to the KITS Inspections Database)</small>	Action Owner	Agreed Closure Date
NONE		

Overall Scores Awarded	Health & Safety	Environmental
	1	1

Assessment of OVERALL HSE climate on this project.

Meets or exceeds expectations = +2 *Generally meets expectations = +1*
Some improvements required = -1 *Significant improvement required = -2*

Good Practices Witnessed

All staff looked very smart in clean full PPE and wet weather kit, and worked very well together. They all were very helpful at the end helped the T.O test the site back into operation. Handed back at 04.40.

T.O [REDACTED] observed first trains at 07.10 no issues.

Summary Comment

A good week's work with no issues. LU manager commented how hard the Kits staff worked.

Signed

[REDACTED]

Date

4 2 2017

Please provide the Project Manager with a copy and return the completed report to the HSQE Department