

TfL 94294 - Employee Screening Services :

<https://www.find-tender.service.gov.uk/Notice/004189-2021>

The details we require are:

- What are the contractual performance KPI's for this contract?

	<b>Service Description</b>	<b>Service Level</b>	<b>Fail – Red</b>	<b>Warning – Amber</b>	<b>Pass – Green</b>
1	Query Acknowledgement	The acknowledgement of all queries, email or otherwise, with 48 hours of receipt.	Less than 80%	80%-89%	90% or more
2	Query Resolution	The resolution of all queries within 5 working days of acknowledgement.	Less than 80%	80%-89%	90% or more
3	Delivery of Screening Requirements	Completion of requested employee screening requirements in line with the “Delivery Time” detailed in Appendix 1.	Less than 85%	85%-94%	95% or more

1.1.1.reference the requirements below

Service Recipient category	Screening requirement	Delivery Time
A	<ul style="list-style-type: none"> <li>• 3 year employment/education</li> <li>• Basic Disclosure check</li> </ul>	10 working days
B	<ul style="list-style-type: none"> <li>• 3 year employment/education</li> <li>• Basic Disclosure check</li> <li>• DVLA check</li> </ul>	10 working days
C	<ul style="list-style-type: none"> <li>• 3 year employment /education</li> <li>• Enhanced DBS</li> <li>• DVLA check</li> </ul>	20 working days

D	<ul style="list-style-type: none"> <li>• 3 year employment /education</li> </ul>	10 working days
E	<ul style="list-style-type: none"> <li>• 3 year employment/education</li> <li>• 3 year financial probity</li> </ul>	10 working days
F	<ul style="list-style-type: none"> <li>• 3 year employment/education</li> <li>• Qualifications and/or professional membership check</li> </ul>	10 working days
G	<ul style="list-style-type: none"> <li>• 3 year employment/education</li> <li>• Qualifications and/or professional membership check</li> <li>• 3 year financial probity</li> </ul>	10 working days
H	<ul style="list-style-type: none"> <li>• 3 year employment/education</li> <li>• Basic Disclosure check</li> </ul>	10 working days
I	<ul style="list-style-type: none"> <li>• 3 year employment /education</li> <li>• Enhanced DBS</li> </ul>	20 working days
J	<ul style="list-style-type: none"> <li>• 3 year employment/education (TfL will carry out security vetting check directly without involvement from the Service Provider)</li> </ul>	10 working days
K	<ul style="list-style-type: none"> <li>• 5 year employment/education</li> </ul>	10 working days
L	<ul style="list-style-type: none"> <li>• 5year employment/education</li> <li>• 5 year financial probity check</li> </ul>	10 working days
M	<ul style="list-style-type: none"> <li>• 5 year employment/education</li> <li>• Qualifications and/or professional membership check</li> </ul>	10 working days
N	<ul style="list-style-type: none"> <li>• 5 year employment/education</li> <li>• Qualifications and/or professional membership check</li> <li>• 5 year financial probity check</li> </ul>	10 working days
O	<ul style="list-style-type: none"> <li>• 5 year employment/education</li> <li>• 5 year financial probity check</li> <li>• Basic Disclosure check</li> </ul>	10 working days
P	<ul style="list-style-type: none"> <li>• 5 year employment/education</li> <li>• 5 year financial probity check</li> <li>• Enhanced DBS</li> </ul>	20 working days
Q	<ul style="list-style-type: none"> <li>• 5 year employment/education</li> <li>• 5 year financial probity check</li> <li>• (TfL will carry out security vetting check directly without involvement from the Service Provider)</li> </ul>	10 working days
R	<ul style="list-style-type: none"> <li>• 5 year employment/education</li> <li>• 5 year financial probity check</li> <li>• Enhanced DBS</li> <li>• Qualifications and/or professional membership check</li> </ul>	20 working days
S	<ul style="list-style-type: none"> <li>• 5 year employment/education</li> <li>• 5 year financial probity check</li> </ul>	10 working days
T	<ul style="list-style-type: none"> <li>• 5 year employment/education</li> <li>• Qualifications and/or professional membership check</li> </ul>	10 working days
U	<ul style="list-style-type: none"> <li>• 3 year employment/education</li> <li>• Qualifications and/or professional membership check</li> <li>• Basic Disclosure check</li> </ul>	10 working days
V	<ul style="list-style-type: none"> <li>• 5 year employment/education</li> <li>• Directorship check with Companies House and bankruptcy check</li> </ul>	20 working days
W	<ul style="list-style-type: none"> <li>• 3 year employment/education</li> <li>• Qualifications and/or professional membership check</li> </ul>	10 working days
X	<ul style="list-style-type: none"> <li>• 3 year employment/education</li> <li>• Qualifications and/or professional membership check</li> <li>• Basic Disclosure check</li> </ul>	10 working days

Y	<ul style="list-style-type: none"> <li>• 3 year employment/education</li> <li>• DBS Standard Disclosure check</li> </ul>	20 working days
Z	<ul style="list-style-type: none"> <li>• 5 year employment/education</li> <li>• Qualifications and/or professional membership check</li> </ul>	10 working days

TfL category	Screening requirement	SLA
Basic Disclosure Check Only	<ul style="list-style-type: none"> <li>• Basic Disclosure check</li> </ul>	10 working days
Standard DBS Check Only	<ul style="list-style-type: none"> <li>• Standard DBS Check Only</li> </ul>	20 working days
Enhanced DBS Check Only	<ul style="list-style-type: none"> <li>• Enhanced DBS Check Only</li> </ul>	20 working days

•Suppliers who applied for inclusion on each framework/contract and were successful & not successful at the PQQ & ITT stages •Actual spend on this contract/framework (and any sub lots), from the start of the contract to the current date •Start date & duration of framework/contract?

SQ Stage - 27 responses received. 25 were compliant and 6 suppliers taken forward.

IT Stage - 6 responses received,

Top ranked supplier awarded work.

Contract time period 01/03/2021- now ending 02/05/2025 (already extended now)

Our SAP Ariba system does not allow Procurement to track expenditure.

•Could you please provide a copy of the service/product specification given to all bidders for when this contract was last advertised?

Please see the other attachment provided.

•Is there an extension clause in the framework(s)/contract(s) and, if so, the duration of the extension?

Already extended, Was 2+2 years

•Has a decision been made yet on whether the framework(s)/contract(s) are being either extended or renewed?

Already extended.

•Who is the senior officer (outside of procurement) responsible for this contract?

At the moment the position is vacant.