

3rd party late rep - auth request to RK - TENP

Third Party Late Authorisation request from Registered Keeper

We have recently received correspondence regarding the above detailed Penalty Charge Notice(s) (PCNs).

Due to privacy and data protection legislation we are unable to process this correspondence because it is not from you, the registered keeper of the vehicle.

Please note our records show that the PCN(s) was/were issued to you and stated that you needed to pay the penalty charge(s) or make a representation within 28 days from the date of service of the PCN. The correspondence from the third party was not received until after the 28 days had elapsed.

Whilst we have considered if mitigating circumstances would allow us to consider the representation from the third party as if it were in time, we must inform you that on this occasion we cannot consider the representation.

If you want us notify the third party directly about this matter you must send in written confirmation, authorizing them to act on your behalf.

Either

As we have received full payment for the PCN(s), it is/they are now closed and no further action will be taken in respect of this/these Notice(s).

or

You must pay the outstanding balance(s) for each PCN within the time limits stated on the PCN(s).

HOW TO PAY

- a). Credit/Debit card payments may be made ONLINE at: tfl.gov.uk/redroutepayments
- b). Credit/Debit card payments may be made BY TELEPHONE on 0343 222 3333
- c). Payment can be made BY POST to: Postal Address.

Red Routes
PO Box 335
Darlington
DL1 9PU

PLEASE DO NOT SEND CASH IN THE POST. All cheques/postal orders must be made payable to Transport for London and crossed "a/c payee". Please ensure your vehicle registration and Penalty Charge Number are written clearly on the back. Post-dated cheques will not be accepted.

If you fail to pay or challenge the penalty charge(s) in time, we will continue enforcement and we may have to instruct enforcement agents to recover the amount you owe. This may include seizing your goods.