

**NoA-Insolvency before DOC - TENP**

Notice of Acceptance

Thank you for your recent informal representation/representation regarding the above detailed Penalty Charge Notice(s) (PCN(s))

Or for third party

Thank you for the recent informal representation/representation against the issue of the above mentioned Penalty Charge Notice(s) (PCNs). This representation was made on your behalf by [insert free text].

We are pleased to inform you that following a review of the circumstances and points raised, your representation has been accepted.

You have declared your interest as the insolvency practitioner involved in the:

receivership/administration/liquidation/Company voluntary arrangement (delete as appropriate) of Company Name Ltd, [or] bankruptcy/Individual voluntary arrangement of individual's name (delete as appropriate).

Your interest in this matter has been noted, please include the balance outstanding in respect of these Penalty Charge Notices totaling £ [Insert amount outstanding] as our non-preferential claim in the insolvency under our reference number(s).

We would be grateful if you could confirm whether or not any dividend will be payable in due course.