

## Notice of Rejection - TENP

### Notice of Rejection

Thank you for your representation received regarding the above Penalty Charge Notice (PCN).

Transport for London (TfL) has considered your representation in accordance with the requirements of the above Act but we do not accept that you have established grounds or suitable reasons for the penalty charge to be cancelled. This letter is issued as a formal Notice of Rejection of your representation.

We have decided to reject your representation for the following reasons:

(Enter any relevant details - summarising the grounds and reasons for the representation. Then enter reasons for rejecting the representation).

When considering representations and appeals, we fully consider all the circumstances present including any mitigating factors and whether it would be appropriate to apply our discretion over the enforcement of a PCN. In this instance we have decided not to exercise that discretion as we do not consider the mitigating factors present give reason to cancel the PCN(s) because [INSERT REASONS]. It is clear the PCN has been correctly issued.

You must, before the end of the period of 28 days beginning with the date of service of this Notice of Rejection, either pay the penalty charge or appeal against our decision. You may appeal to an Environment and Traffic Adjudicator at London Tribunals, an independent adjudication service, against this decision on specified grounds within 28 days of the date of service of this letter. The adjudicator will consider your appeal and make an independent decision, which Transport for London will comply with. Please do not send your appeal to us and be aware an Adjudicator can only decide an appeal on statutory grounds. Further information is available on the London Tribunals website.

If you want to appeal to an Environment and Traffic Adjudicator at London Tribunals please ensure you read the enclosed form carefully, in particular the Appeal Procedure, and then complete, sign and send the attached form within 28 days of the date of service of this letter to London Tribunals, PO Box 10598, Nottingham, NG6 6DR.

You should be aware that in prescribed circumstances, the Adjudicator may award costs against you if the appeal is considered frivolous or vexatious or that the making, pursuing or resisting of the appeal was wholly unreasonable. Equally costs may be awarded against Transport for London if the adjudicator considers that the disputed decision was wholly unreasonable.

If you do not pay the penalty charge or submit an appeal within 28 days of the date of service of this notice of rejection a Charge Certificate may be served. This increases the penalty charge by 50% of the original amount. If the increased Penalty Charge is not paid, then Transport for London will apply to the County Court to recover the charges which will incur a further charge of £8 per Penalty Charge Notice.