

Hire: Rep Reissue Letter To Hirer When Pcn Paid Full - TENP

As a result of representations made by <insert name of hire company>, and the receipt of a valid hire agreement, we have today re-issued the Penalty Charge Notice(s) (PCN(s)) to you.

As the hirer of the vehicle bearing registration mark (VRM) «ticket.vrm» you are liable for penalty charges incurred during the period of hire in accordance with the regulations.

The hire company may have already notified you that these notices had been issued to them and you may have made payment of the penalty charge on their behalf as a result. However having accepted the hire company representation and then reissued the PCN, we are required to refund any payment(s) made. We aim to make that refund by cheque within 14 days from the date of this letter.

Please note, this letter is not the Penalty Charge Notice.

The PCN(s) will be issued to you under separate cover. On receipt you must either pay the penalty charge(s) or, if you have valid grounds, make a representation. Full details of how to pay and also making a representation are included on the Penalty Charge Notice(s).