

Healthy Streets Portfolio Board

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| Meeting Title | Healthy Streets Portfolio Board | | |
| Date of Meeting | 5 October 2017 | Time of Meeting | 13:00 – 15:30 |
| Location of Meeting | PALESTRA, 197 BLACKFRIARS ROAD, SE1 8NJ – London Bridge & Morden meeting rooms (8GC1&2) | | |

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|---------------------------------|-----------------|-------------------------|--------------------------|
| Attendees – HSPB Members | | | |
| Ben Plowden (Chair) | Gareth Powell | Patrick Doig | Nick Fairholme |
| Peter Blake | Steve Burton | Michael Bridgeland | Justine Curry |
| Glynn Barton | Lilli Matson | Claire Mann | Will Norman |
| Ben Lyon (Secretariat) | Emma Osborne | Graham Nash | Helen Chapman |
| Nigel Hardy | Julie Lewington | Subash Tavares (item 6) | Andrew Summers (item 13) |

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|------------------|-------------|-----------|--------------|
| Apologies | | | |
| Glynn Barton | David Wylie | Tim Steer | Will Bradley |

| Time | # | Item Name | Item Description | Purpose | Lead |
|------------------------------------|---|-----------------------------------|---|------------------|--------------------------------------|
| Standing Items | | | | | |
| 13:00 | 1 | Agree Agenda | Confirm the chair of the meeting, that the meeting is quorate (one Surface Director and finance representative), note apologies and agree agenda. | Agree | Chair |
| 13:01 | 2 | Actions List and Minutes | HSPB to review: (a) The minutes recorded at the meeting on 7 September 2017; and (b) The actions list | Note and Discuss | Chair |
| 13:10 | 3 | Forward Planner | HSPB to review the Forward Planner. | Note | Secretariat |
| Budget & Business Plan | | | | | |
| 13:15 | 4 | Finance Update | HSPB to note and discuss the finance update for the portfolio. | Note and Discuss | Patrick Doig |
| 13:30 | 5 | Business Planning (Verbal Update) | HSPB to note the verbal Business Planning update. | Note | Lilli Matson |
| 13:40 | 6 | Value Engineering | HSPB is asked to note the periodic update on the implementation of Value Engineering within Surface Transport, following the proposal endorsed by Surface Strategy Board on 11 October 2016. | Note and Discuss | Neil Grover |
| Strategy/Business Assurance | | | | | |
| 13:50 | 7 | Next Steps for Cycling | Healthy Streets Portfolio Board is asked to note the proposed approach to identifying: (a) priority inner and outer London routes and Central London Grid Strategy; and (b) a complementary package of non-infrastructure measures. | Note | Lilli Matson (Andrew Summers) |

| Time | # | Item Name | Item Description | Purpose | Lead |
|---------------------------------------|----|--|--|-----------------|-----------------|
| Portfolio Management Update | | | | | |
| 14:10 | 8 | Notifications and Escalations from Programme Boards | HSPB is asked to note the updates from the Healthy Streets Programme Boards: (a) Notifications from the Chairs of the Programme Boards | Note | P. Board Chairs |
| 14:20 | 9 | Portfolio Management Update | HSPB is asked to note: (a) 2017/18 Budget Deliverables and PAM Milestones; (b) Public Consultation activity; and (c) Portfolio Benefits dashboards; and (d) Portfolio Risk Register. | Note | Ed Preedy |
| 14:35 | 10 | Change Requests | HSPB is asked to approve the change request for: (a) CS10 PAM Milestone – ST-PJ550-CRF3 | Approve | Nigel Hardy |
| 14:40 | 11 | Healthy Streets Shadow Board (HSSB) Update (Verbal Update) | HSPB to note the verbal quarterly update on the HSSB. | Note | Will Norman |
| Delivery Assurance - Approvals | | | | | |
| 14:50 | 12 | Cycle Superhighway 10 (CS10) | Healthy Streets Portfolio Board is asked to [REDACTED] and programme authority for CS10 to continue design for CS10, including completion of concept design for Section 1 (Acton to Wood Lane – formerly CSEW Phase 2) and completion of feasibility design for Section 2 (Wood Lane to Lancaster Gate – replacement to CSEW Phase 2 Westway alignment). | Endorse | Nigel Hardy |
| Escalations | | | | | |
| 15:00 | 13 | Escalations to the Surface Managing Director | HSPB is asked to determine any escalations to the Surface MD through BMR and Strategy Board | Discuss | Chair |
| Meeting Review and Close | | | | | |
| 15:05 | 14 | Review of meeting and AOB | HSPB to discuss AOB and to review how the meeting went. | Raise & Discuss | Chair |

Next Healthy Streets Portfolio Board meetingWednesday 1 November 13:00 – 17:00 ****This is an amended date****

PALESTRA, 197 Blackfriars Rd, SE1 8NJ – King's Cross and St Pancras meeting rooms

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