

Healthy Streets Portfolio Board

Meeting Title	Healthy Streets Portfolio Board		
Date of Meeting	23 November 2017	Time of Meeting	10:00 – 13:00
Location of Meeting	230 Blackfriars Road, London, SE1 8PJ - Pall Mall & White Hall Meeting Rooms (OYM2&3)		

Attendees – HSPB Members			
Ben Plowden (Chair)	Patrick Doig	Nick Fairholme	Steve Burton
Glynn Barton	Justine Curry	Michael Bridgeland	Will Norman
Lilli Matson	Claire Mann	Julie Lewington	Nigel Hardy
Graham Nash	Subash Tavares	Tim Steer	Tim Thomas
Edward Preedy	Natalie Goss	Ben Johnson	Chris Mather
Ollie Birtill	William Bradley	Siwan Hayward	Lisa Barclay
Ben Lyon (Secretariat)			

Apologies			
Gareth Powell	Peter Blake	David Wylie	Lucinda Turner

Time	#	Item Name	Item Description	Purpose	Lead
Standing Items					
10:00	1	Agree Agenda	Confirm the chair of the meeting, that the meeting is quorate (one Surface Director and finance representative), note apologies and agree agenda.	Agree	Chair
10:01	2	Actions List and Minutes	HSPB to review: (a) The minutes recorded at the meeting on 1 November 2017; and (b) The actions list	Note and Discuss	Chair
10:10	3	Forward Planner	HSPB to review the Forward Planner.	Note	Secretariat
Budget & Business Plan					
10:15	4	Finance Update	HSPB to note and discuss the finance update for the portfolio.	Note and Discuss	Patrick Doig
10:30	5	Business Planning	HSPB to note the verbal Business Planning update.	Note	Patrick Doig
10:45	6	Value Engineering	HSPB is asked to note the periodic update on the implementation of Value Engineering within Surface Transport, following the proposal endorsed by Surface Strategy Board on 11 October 2016.	Note and Discuss	Subash Tavares
Strategy/Business Assurance					
10:55	7	Protective Security for Predictably Crowded Public Spaces in London	Healthy Streets Portfolio Board is asked to note this paper and note on 28 September that Surface Board (Strategy): (a) Approved the Surface Transport approach to protective security for crowded spaces; (b) Approved a strengthened process across Compliance, Policing and	Note	Steve Burton

			<p>On-street Services (CPOS); Sponsorship; Network Management and Engineering Directorates to assessing and addressing the threat from terrorist attack and the risk terrorism creates for crowded spaces through protective measures;</p> <p>(c) Approved the proposed approach to the financing of protective security measures and the aim to keep costs within existing Business Plan assumptions; and</p> <p>(d) Approved that the Healthy Streets Portfolio Board takes on the governance role of protective security in crowded spaces.</p>		
11:10	8	Prioritising Buses and Bus Passengers in Central London	Healthy Streets Portfolio Board is asked to note the progress and next steps with boroughs on the central London Bus Priority Programme and to note the service planning associated with these changes.	Note	Claire Mann
Portfolio Management Update					
11:25	9	Notifications and Escalations from Programme Boards	<p>HSPB is asked to note the updates from the Healthy Streets Programme Boards:</p> <p>(a) Notifications from the Chairs of the Programme Boards.</p> <p>Paper with an overview will be provided on the day by Ben Lyon.</p>	Note	P. Board Chairs
11:35	10	Portfolio Management Update	<p>HSPB is asked to note:</p> <p>(a) 2017/18 Budget Deliverables and PAM Milestones;</p> <p>(b) Public Consultation activity; and</p> <p>(c) Portfolio Risk Register.</p>	Note	Chair
Delivery Assurance - Approvals					
11:50	11	Local Implementation Plan Liveable Neighbourhoods 2018/19 programme	<p>Healthy Streets Portfolio Board is asked to:</p> <p>(a) Endorse the release of budgeted projected authority of [REDACTED] to take forward feasibility on seven Liveable Neighbourhoods schemes in 2018/19; and</p> <p>(b) Approve the approach detailed in the paper for the delivery of the projects.</p>	Endorse and Approve	Graham Nash
12:10	12	Wandsworth Town Centre ST-PJ413	HSPB is asked to note the paper and endorse the release of additional Project Authority of [REDACTED]	Endorse	Nigel Hardy
Escalations					
12:25	13	Escalations to the Surface Managing Director	HSPB is asked to determine any escalations to the Surface MD through BMR and Strategy Board	Discuss	Chair

Meeting Review and Close					
12:50	14	Review of meeting and AOB	HSPB to discuss AOB and to review how the meeting went.	Raise & Discuss	Chair

Next Healthy Streets Portfolio Board meeting	
Thursday 21 December 2017 10:00 – 13:00 230 Blackfriars Road, London, SE1 8PJ – Pall Mall & Whitehall Meeting Rooms OYM2&3	

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