

**Meeting:** Healthy Streets Portfolio Board

**Date:** Thursday 21 December 2017

**Time:** 10:00 to 13:00

**Place:** Pall Mall & Whitehall Meeting Rooms (OYM2&3)  
230 Blackfriars Road, London, SE1 8PJ

**Board Members**

**Surface Transport**  
Ben Plowden (Chair)  
Glynn Barton  
Steve Burton  
Helen Chapman  
Nigel Hardy

**TfL Legal**  
Justine Curry

**Secretariat**  
Benjamin Lyon

**Planning**  
Christina Calderato  
Lilli Matson

**GLA/Walking and Cycling Commissioner**  
Tim Steer  
Will Norman

**Apologies**  
Michael Bridgeland  
Patrick Doig  
Nick Fairholme  
Claire Mann  
David Wylie

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**Invited Attendees**

**Surface Transport**  
Alexandra Batey  
Janet Brown  
Natalie Goss (item 8)  
Nick Lawrence  
Julie Lewington  
Stephen McIlwaine (item 14)  
Sam Monck (item 14)  
Edward Preedy (item 5)  
David Rowe (item 12)  
Subash Tavares (item 6)

**Surface Finance**  
David Stacey

**Planning**  
Timothy Hopkins (item 9)  
Tim Thomas (items 10 and 11)

**TfL Project Assurance/Commercial**  
William Hardwick

**Customers, Communication & Technology**  
Oliver Birtill  
Chris Mather



## Agenda

Time	#	Item Name	Item Description	Purpose	Lead
<b>Standing Items</b>					
10:00	1	Agree Agenda	Confirm the chair of the meeting, that the meeting is quorate (one Surface Director and finance representative), note apologies and agree agenda.	Agree	Chair
10:01	2	Actions List and Minutes	HSPB to review: (a) The minutes recorded at the meeting in November; and (b) Updated actions list.	Note and Discuss	Chair
10:05	3	Forward Planner	HSPB to review the Forward Planner	Note	Secretariat
<b>Health, Safety and Security</b>					
10:15	4	Health, Safety and Security	HSPB is asked to discuss any health, safety and security issues or concerns that have arisen during the period since the last meeting.	Discuss	Chair
<b>Finance and Value Engineering</b>					
10:25	5	Finance Update	HSPB is asked to note and discuss the finance update/overview for the portfolio.	Note and Discuss	David Stacey
10:35	6	Value Engineering Update	HSPB is asked to note and discuss the periodic update on the implementation of Value Engineering within Surface Transport.	Note and Discuss	Subash Tavares
<b>Portfolio Management Update</b>					
10:45	7	Notification and Escalations from Programme Board	HSPB is asked to note the notifications and escalations from the Programme Boards.	Note	Chair
10:55	8	Portfolio Management Update	HSPB is asked to note (a) PAM and BD milestones and (b) Consultation activity.	Note	Natalie Goss
11:05	9	Portfolio Management Update –Portfolio Level Benefits	HSPB is asked to note and discuss the benefits management update contained in the outcome trajectory reports. <b>Papers included in item 8</b>	Note and Discuss	Timothy Hopkins

Gate 1 Approval Requests					
11:15	10	Catford Town Centre Gate 1 Approval	HSPB is asked to: (a) Endorse the Strategic Business Case and project gate 1 authority for Catford Town Centre; and (b) Note [REDACTED] initial Feasibility design spend is being provided from the City Planning Pipeline and the London Borough of Lewisham funding sources.	Note and Endorse	Tim Thomas
11:25	11	Morden Town Centre	HSPB is asked to: (a) Endorse the Strategic Business Case and project gate 1 authority for Morden Town Centre; and (b) Approve initial [REDACTED] Feasibility design spend from the LIP Major Schemes.	Note and Endorse	Tim Thomas
Delivery Assurance					
11:35	12	Brent Cross Cricklewood Regeneration Programme: Bus Lane on Tempelhof Bridge	Healthy Streets Board is asked to Approve Programme and Project Authority of [REDACTED] for TfL's contribution to a bus lane on Tempelhof Bridge.	Approve	David Rowe
11:50	13	SITS – Real Time Optimiser Project	HSPB is asked to: (a) Note the paper (b) Endorse the contract award to 'Bidder A' (preferred bidder); and (c) Approve financial and project authority to replace the existing UTC system.	Note and Endorse	Glynn Barton
12:15	14	Oxford Street Transformation Update	HSPB is asked to note and endorse: (a) Additional Project Authority for Oxford Streets West and Oxford Streets East; and (b) Commencement of early improvement works on Wigmore Street in January 2018.	Note and Endorse	Stephen McIlwaine
Escalations					
12:30	15	Escalations to the Surface Managing Director	HSPB is asked to determine any escalations to the Surface MD through BMR and Strategy Board	Discuss	Chair
Meeting Review and Close Meeting					
12:40	16	Review of meeting and AOB	HSPB to discuss AOB and to review how the meeting went. Special consideration – Digital Traffic Enforcement Project (DTES) ST-PJ461C - CRF6; CRF7; CRF8; CRF12; CRF13	Raise & Discuss	Chair  Steve Burton

#### Next Healthy Streets Portfolio Board meeting

Thursday 18 January 2018 – 10:00 – 13:00

230 BLACKFRIARS, London, SE1 8PJ – Pall Mall and Whitehall meeting rooms (OYM2&3)

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