

Healthy Streets Portfolio Board

Meeting Title	Healthy Streets Portfolio Board		
Date of Meeting	7 September 2017	Time of Meeting	13:00 – 16:30
Location of Meeting	230 BLACKFRIARS ROAD, SE1 9PJ – Pall Mall & Trafalgar Meeting Rooms (OM1&2)		

Attendees – HSPB Members			
Ben Plowden (Chair)	Gareth Powell	Patrick Doig	Nick Fairholme
Peter Blake	Steve Burton	Michael Bridgeland	Tim Steer
Justine Curry	Glynn Barton	Lilli Matson	Claire Mann
Ben Lyon (Secretariat)	Will Norman	David Wylie	

Attendees – Presenters/Invited			
Emma Osborne	Ed Preedy	Tanya Durlen	Graham Nash
Nigel Hardy	Neil Grover	Julie Lewington	Stephen McIlwaine
Joseph Uzoka	Carl Eddleston		

Apologies			

Time	#	Item Name	Item Description	Purpose	Lead
Standing Items					
13:00	1	Agree Agenda	Confirm the chair of the meeting, that the meeting is quorate (one Surface Director and finance representative), note apologies and agree agenda.	Agree	Chair
13:05	2	Actions List and Minutes	HSPB to review: (a) The minutes recorded at the meeting on 10 August 2017; and (b) The actions list	Note and Discuss	Chair
13:15	3	Forward Planner	HSPB to review the Forward Planner.	Note	Secretariat
Budget & Business Plan					
13:25	4	Finance Update	HSPB to note and discuss the finance update for the portfolio.	Note and Discuss	Patrick Doig
13:40	5	Business Planning	HSPB to note the Business Planning guidance and discuss the Business Planning update. Note - papers will be provided on the day following on going discussions/meetings earlier this week.	Note and Discuss	Joseph Uzoka
Portfolio Management Update					
13:55	6	Notifications and Escalations from Programme Boards	HSPB is asked to note the updates from the Healthy Streets Programme Boards (a) Notifications from the Chairs of the Programme Boards (b) Escalation: Old Street Procurement Update	Note Agree	Prog. Board Chairs David Sockett

Time	#	Item Name	Item Description	Purpose	Lead
14:20	7	Portfolio Management Update	HSPB is asked to note: (a) 2017/18 Budget Deliverables and PAM Milestones; (b) Public Consultation activity; and (c) Portfolio Benefits dashboards; and (d) Portfolio Risk Register.	Note	Ed Preedy / Tanya Durlen
14:40	8	Risk Drawdowns	HSPB is asked to approve the risk drawdown request for: (a) Walthamstow Gyratory track possessions CRF-06; (b) Mini-Holland Enfield parking CRF-08; (c) RBK bus mitigation CRF-12; and (d) Mini-Holland Enfield drainage CRF-14	Approve	Graham Nash
14:50 COMFORT BREAK – 10 minutes					
Delivery Assurance - Approvals					
15:00	9	Cycle Superhighway 6 (CS6) Phase 2 – Construction Authority Request	Healthy Streets Portfolio Board is requested to [REDACTED] for the North-South Cycle Superhighway (CS6) Phase 2 to progress the scheme through Construction and Project Close.	Endorse	Nigel Hardy
15:10	10	Cycle Superhighway 9 Consultation Update - Verbal	HSPB is asked to note and discuss the CS9 consultation update.	Note and Discuss	Nigel Hardy / Carl Eddleston
15:20	11	Cycle Superhighway 9 – Concept Design Authority Request	Healthy Streets Portfolio Board is asked to [REDACTED] further project and programme authority for CS9 to progress the scheme through concept design.	Endorse	Nigel Hardy
15:35	12	Kings Cross and Euston	Healthy Streets Portfolio Board is requested to endorse further project authority (amount tbc) for the project to finish Feasibility and progress to Concept Design.	Endorse	Nigel Hardy
15:45	13	A312 Junctions (Bull Bridge)	Healthy Streets Portfolio Board is asked to endorse the authority request for the feasibility stage. Note the request is fully funded with no financial request from the Portfolio.	Endorse	David Rowe
Strategy/Business Assurance					
15:55	14	Operating the Network (Buses and JTR)	HSPB is asked to endorse the contents of this paper to improve Bus Speeds and Journey Time Reliability.	Note	Carl Eddleston
16:05	15	Value Engineering: Reducing Project Delivery Costs	HSPB is asked to note and discuss the update on the implementation of Value Engineering within Surface Transport, following the proposal endorsed by the Surface Strategy Board on 11 October 2016.	Note and Discuss	Nick Fairholme (Neil Grover)

Escalations					
16:15	16	Escalations to the Surface Managing Director	HSPB is asked to determine any escalations to the Surface MD through BMR and Strategy Board	Discuss	Chair
Meeting Review and Close					
16:20	17	Review of meeting and AOB	HSPB to discuss AOB and to review how the meeting went.	Raise & Discuss	Chair

Next Healthy Streets Portfolio Board meeting					
Thursday 5 October 13:00 – 16:00					
PALESTRA, 197 Blackfriars Rd, SE1 8NJ – London Bridge					

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