

Jacob Gemma

From: Mkrtchyan Ashkhen
Sent: 17 January 2020 16:57
To: [REDACTED]
Subject: RE: FW: Uber meeting with Mike Brown - Monday 20th January 2020

Pleasure [REDACTED] have a great weekend.

Kind regards,

Ashkhen Mkrtchyan

Facilities Coordinator | Estates Management

Phone: [REDACTED] ([REDACTED]) | Mobile: [REDACTED]

1Y2, Palestra, 197 Blackfriars Road, London, SE1 8NJ | [REDACTED] [tfl.gov.uk](mailto:[REDACTED]@tfl.gov.uk)



From: [REDACTED] [mailto:[REDACTED]@uber.com]
Sent: 17 January 2020 16:45
To: Tagg Ella (ST)
Cc: Burrell Simon; Mkrtchyan Ashkhen; Ooi Arron
Subject: Re: FW: Uber meeting with Mike Brown - Monday 20th January 2020

Good Afternoon,

Yes! Thank y'all very much for all of your help. It is greatly appreciated. Thank you once again.

On Fri, Jan 17, 2020 at 16:43 Tagg Ella (ST) <[REDACTED]@tfl.gov.uk> wrote:

Hi [REDACTED]

Regarding refreshments – there will be water in the room and I will be able to provide a cup of tea or coffee – I do hope that will suffice?

Many thanks

Ella

Ella Tagg

PA to Commissioner

Phone: [REDACTED] (auto [REDACTED])

11th floor, Zone 11Y8, Palestra, [197 Blackfriars Road, London, SE1 8NJ](#)



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From: Mkrtchyan Ashkhen
Sent: 17 January 2020 16:30
To: [REDACTED] <[REDACTED]@uber.com>
Cc: Burrell Simon <[REDACTED]@tfl.gov.uk>; Ooi Arron <[REDACTED]@tfl.gov.uk>; Tagg Ella (ST) <[REDACTED]@tfl.gov.uk>
Subject: RE: FW: Uber meeting with Mike Brown - Monday 20th January 2020

Good afternoon [REDACTED]

Thank you very much for the below update, and it was our pleasure to assist.

I will pass the details across to our security/reception team to prepare all the passes in advance to swiftly assist you and Ella in escorting VIP guests to 11th floor.

Ella - [REDACTED] also wanted to know if you will be providing refreshments for the meeting, I believe you are able to assist in organising this with this if possible?

Ashkhen Mkrtchyan

Facilities Coordinator | Estates Management

Phone: [REDACTED] ([REDACTED]) | Mobile: [REDACTED]

1Y2, Palestra, [197 Blackfriars Road, London, SE1 8NJ](#) | [REDACTED]@tfl.gov.uk



From: [REDACTED] [mailto:[REDACTED]@uber.com]
Sent: 17 January 2020 15:34
To: Mkrtchyan Ashkhen
Cc: Burrell Simon; Ooi Arron; Tagg Ella (ST)
Subject: Re: FW: Uber meeting with Mike Brown - Monday 20th January 2020

Good Afternoon,

Please add [REDACTED] to the list of those attending the meeting. Thank you.

On Thu, Jan 16, 2020 at 20:04 [REDACTED] <[REDACTED]@uber.com> wrote:

Good Evening All,

I apologize for the late email this evening. First of all, I want to thank ya'll for taking the time to walk myself and my colleague through your beautiful facility. I am also greatly appreciative of the patience in answering our multitude of questions. In regards to being unable to privatize an elevator, that is fine. It is just nice to expedite the party to the meeting location, but not a requirement. Thank you for your consideration in this matter.

In regards to the individuals attending the meeting, the list has not changed. Just a note that Mr. [REDACTED] is part of the security team. He is my manager and the one who will be with the VIP. As soon as I get an updated list in regards to those attending the meeting, I will provide the information here so we can all be in alignment. Thank you very much once again for everyone's time, effort, and patience in assisting us ensure this smooth transition.

Respectfully Submitted,

[REDACTED]

Protective Services Lead

C: [REDACTED]

On Thu, Jan 16, 2020 at 12:55 PM Mkrtchyan Ashkhen <[REDACTED]@tfl.gov.uk> wrote:

Thanks Simon,

I have added the correct email address for [REDACTED] to receive this email from you.

[REDACTED] - kindly see below remarks from our Building Manager Simon.

Kind regards,

Ashkhen Mkrtchyan

Facilities Coordinator | Estates Management

Phone: [REDACTED] ([REDACTED]) | Mobile: [REDACTED]

1Y2, Palestra, [197 Blackfriars Road, London, SE1 8NJ](#) | [REDACTED]@tfl.gov.uk



From: Burrell Simon
Sent: 16 January 2020 12:48
To: Mkrtchyan Ashkhen; [REDACTED]@uber.com'
Cc: Ooi Arron; Tagg Ella (ST)
Subject: RE: Uber meeting with Mike Brown - Monday 20th January 2020

Thanks Ash.

As regards a lift being reserved for this visit, I do not see this as necessary on this occasion for the following reasons:

- This is not a standard service for visitors – it requires a resource to ‘drive’ the lift
- The size of the group does not warrant it
- At this time of the day, the lifts traffic is quicker than at rush hours and there should not be any difficulties

I hope this is OK?

Regards,

Simon

From: Mkrtchyan Ashkhen
Sent: 16 January 2020 11:58
To: [REDACTED] [uber.com](mailto:[REDACTED]@uber.com)
Cc: Burrell Simon; Ooi Arron; Tagg Ella (ST)
Subject: Uber meeting with Mike Brown - Monday 20th January 2020

Hi [REDACTED]

To was nice to meet you and [REDACTED] today, kindly see the below pointers discussed.

Pointers discussed:

- Time of arrival of security staff ([REDACTED] and [REDACTED] - [REDACTED] -16:30. Passes for all attendees will be collected from reception by [REDACTED] or [REDACTED]
- Arrival of Dara Khosrowshahi, [REDACTED] [REDACTED] - 17:15.
- Additional room required in case Dara may need to make personal calls – as discussed one of the two rooms you saw today can be used for this.
- If possible, a lift to be isolated for the visitors. Arron Ooi/Simon Burrell to confirm.

➤ Ella Tagg (PA to Commissioner) to assist with escorting visitors in/out of the building as per discussion with ET.

Attendees for the day:

➤ [REDACTED] (security)

➤ [REDACTED] (security)

➤ Dara Khosrowshahi

➤ [REDACTED]

➤ [REDACTED]

Kind regards,

Ashkhen Mkrtchyan

Facilities Coordinator | Estates Management

Phone: [REDACTED] ([REDACTED] | Mobile: [REDACTED]

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Respectfully Submitted,

[REDACTED]

Protective Services Lead

C: [REDACTED]

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Respectfully Submitted,

[REDACTED]

Protective Services Lead

C: [REDACTED]