

Central City Cover Group

Effective from 13 November 2022

Holborn Area

Cover Week [CW]	Other Cover	Roving Duty R	Holborn HOL B
Spare Duty Y		Cross Station Cover X	

Grade Customer Service Manager 1

ROSTER No. P1c

Code CSM1

Roster Start Date 13/11/2022

	SUNDAY				MONDAY				TUESDAY				WEDNESDAY				THURSDAY				FRIDAY				SATURDAY				TOTAL WEEKLY HOURS				
	BOOK ON	Relief 1	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	PAID HRS	PAID HRS	Relief	BOOK ON	PAID HRS	PAID HRS	Relief	BOOK ON	Relief	BOOK OFF	PAID HRS					
1	Rest Day				Rest Day				07:00	11:00	15:00	07:30	07:00	11:00	15:00	07:30	07:00	11:00	15:00	07:30	07:00	11:00	15:00	07:30	07:00	11:00	15:00	07:30	37:30				
2	15:00	18:30	23:00	07:30	15:00	18:15	23:00	07:30	15:00	18:45	23:00	07:30	Rest Day				Rest Day				23:00	01:45	07:00	07:30	23:00	01:45	07:00	07:30	37:30				
3	23:00		07:00	07:30	23:00		07:00	07:30	23:00		07:00	07:30	23:00		07:00	07:30	23:00		07:00	07:30	Rest Day				Rest Day				37:30				
4	Rest Day				Rest Day				15:00	18:15	23:00	07:30	15:00	18:15	23:00	07:30	15:00	18:15	23:00	07:30	15:00	18:15	23:00	07:30	15:00	18:15	23:00	07:30	37:30				
5	Cover Week																												CW1	37:30			
6	Cover Week																												CW1	37:30			
7	07:00	12:00	15:00	07:30	07:00	11:00	15:00	07:30	09:00	13:00	17:00	07:30	09:00	13:00	17:00	07:30	09:00	13:00	17:00	07:30	09:00	13:00	17:00	07:30	Rest Day				Rest Day				37:30
Tues BH13 cover CSS duty																								Total	262:30								
																								Average	37:30								

Grade Customer Service Supervisor 1

ROSTER No. P2a

Code CSS1

Roster Start Date 13/11/2022

	SUNDAY				MONDAY				TUESDAY				WEDNESDAY				THURSDAY				FRIDAY				SATURDAY				TOTAL WEEKLY HOURS	
	BOOK ON	Relief 1	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	PAID HRS	PAID HRS	Relief	BOOK ON	PAID HRS	PAID HRS	Relief	BOOK ON	Relief	BOOK OFF	PAID HRS		
1	Rest Day				Rest Day				23:00		07:00	07:30	23:00		07:00	07:30	23:00		07:00	07:30	23:00		07:00	07:30	23:00		07:00	07:30	37:30	
2	23:00		07:00	07:30	23:00		07:00	07:30	Rest Day				Rest Day				15:00	18:45	23:00	07:30	15:00	18:45	23:00	07:30	15:00	18:45	23:00	07:30	37:30	
3	Cover Week																												CW1	37:30
4	Cover Week																												CW1	37:30
5	15:00	19:00	23:00	07:30	15:00	18:45	23:00	07:30	Rest Day				15:00	19:20	23:00	07:30	15:00	19:20	23:00	07:30	15:00	19:20	23:00	07:30	15:00	19:15	23:00	07:30	37:30	
6	Rest Day				07:00	11:30	15:00	07:30	07:00	11:30	15:00	07:30	07:00	11:30	15:00	07:30	07:00	11:30	15:00	07:30	07:00	11:30	15:00	07:30	Rest Day				37:30	
7	Rest Day				15:00	19:20	23:00	07:30	15:00	19:20	23:00	07:30	15:00	19:20	23:00	07:30	Rest Day				07:00	10:30	15:00	07:30	07:00	11:30	15:00	07:30	37:30	
8	07:00	11:30	15:00	07:30	07:00	10:30	15:00	07:30	07:00	10:30	15:00	07:30	07:00	10:30	15:00	07:30	07:00	10:30	15:00	07:30	Rest Day				Rest Day				37:30	
Tues BH13 covered by CSM																								Total	300:00					
																								Average	37:30					

Grade Customer Service Assistant 1

ROSTER No. P3a

Code CSA1

Roster Start Date 13/11/2022

	SUNDAY				MONDAY				TUESDAY				WEDNESDAY				THURSDAY				FRIDAY				SATURDAY				TOTAL WEEKLY HOURS				
	BOOK ON	Relief 1	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	PAID HRS	PAID HRS	Relief	BOOK ON	PAID HRS	PAID HRS	Relief	BOOK ON	Relief	BOOK OFF	PAID HRS					
1	Rest Day				Rest Day				16:50	21:00	00:50	07:30	16:50	21:00	00:50	07:30	16:50	21:00	00:50	07:30	16:50	21:00	00:50	07:30	15:15	19:15	23:15	07:30	15:15	19:15	23:15	07:30	37:30
2	16:35	19:30	00:35	07:30	16:50	21:00	00:50	07:30	Rest Day				10:30	14:15	18:30	07:30	10:30	14:15	18:30	07:30	10:30	14:15	18:30	07:30	10:30	14:15	18:30	07:30	Rest Day				37:30
3	Rest Day				14:00	17:00	22:00	07:30	14:00	17:00	22:00	07:30	14:00	17:00	22:00	07:30	14:00	17:00	22:00	07:30	14:00	17:00	22:00	07:30	Rest Day				37:30				
4	Cover Week																												CW1	37:30			
5	Cover Week																												CW1	37:30			
6	Cover Week																												CW1	37:30			
7	Cover Week																												CW1	37:30			
8	Rest Day				07:30	10:45	15:30	07:30	07:30	10:45	15:30	07:30	07:30	10:45	15:30	07:30	Rest Day				05:25	10:15	13:25	07:30	06:45	11:30	14:45	07:30	37:30				
9	06:45	11:00	14:45	07:30	05:25	10:15	13:25	07:30	05:25	10:15	13:25	07:30	05:25	10:15	13:25	07:30	05:25	10:15	13:25	07:30	Rest Day				Rest Day				37:30				
10	Rest Day				Rest Day				16:50	21:30	00:50	07:30	16:50	21:30	00:50	07:30	16:50	21:30	00:50	07:30	16:50	21:30	00:50	07:30	15:15	19:45	23:15	07:30	15:15	19:45	23:15	07:30	37:30
11	16:35	20:00	00:35	07:30	16:50	21:30	00:50	07:30	Rest Day				Rest Day				07:30	10:45	15:30	07:30	07:30	10:45	15:30	07:30	11:00	14:00	19:00	07:30	37:30				
12	10:30	14:00	18:30	07:30	10:30	14:15	18:30	07:30	10:30	14:15	18:30	07:30	Rest Day				09:30	12:45	17:30	07:30	09:30	12:45	17:30	07:30	Rest Day				37:30				
13	Rest Day				09:30	12:45	17:30	07:30	09:30	12:45	17:30	07:30	09:30	12:45	17:30	07:30	Rest Day				05:25	13:25	17:30	07:30	06:45	11:00	14:45	07:30	37:30				
14	06:45	10:30	14:45	07:30	05:25	09:45	13:25	07:30	05:25	09:45	13:25	07:30	05:25	09:45	13:25	07:30	05:25	09:45	13:25	07:30	Rest Day				Rest Day				37:30				
Tues BH13 covered by CSM																								Total	525:00								
																								Average	37:30								

Cover Week [CW]	Other Cover	Roving Duty R	Holborn HOL B
Spare Duty Y		Cross Station Cover X	

ROSTER P4 (CSA1 5D PT - EARLY) IS DELIMITED

Grade Customer Service Assistant 1 (Part Time 5D)

ROSTER No. P5a

Code CSA1 P/T 5D

Roster Start Date 13/11/2022

	SUNDAY				MONDAY				TUESDAY				WEDNESDAY				THURSDAY				FRIDAY				SATURDAY				TOTAL WEEKLY HOURS	
	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS		
1	Rest Day				16:00		20:00	04:00	16:00		20:00	04:00	16:00		20:00	04:00	16:00		20:00	04:00	16:00		20:00	04:00	16:00		20:00	04:00	Rest Day	20:00
2	Cover Week																												CW3	20:00
3	Rest Day				16:00		20:00	04:00	16:00		20:00	04:00	16:00		20:00	04:00	16:00		20:00	04:00	16:00		20:00	04:00	16:00		20:00	04:00	Rest Day	20:00
4	Rest Day				16:00		20:00	04:00	16:00		20:00	04:00	16:00		20:00	04:00	16:00		20:00	04:00	16:00		20:00	04:00	16:00		20:00	04:00	Rest Day	20:00
																										Total	80:00			
																										Average	20:00			

Grade Customer Service Assistant 1 (Part Time 2D)

ROSTER No. P6

Code CSA1 P/T 2D

Roster Start Date 04/03/2018

	SUNDAY				MONDAY				TUESDAY				WEDNESDAY				THURSDAY				FRIDAY				SATURDAY				TOTAL WEEKLY HOURS				
	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS					
1	Rest Day				Rest Day				Rest Day				Rest Day				Rest Day				23:00		07:00	07:30	23:00		07:00	07:30	23:00		07:00	07:30	15:00
2	Cover Week																												CW4	15:00			
3	Rest Day				Rest Day				Rest Day				Rest Day				Rest Day				23:00		07:00	07:30	23:00		07:00	07:30	23:00		07:00	07:30	15:00
4	Rest Day				Rest Day				Rest Day				Rest Day				Rest Day				23:00		07:00	07:30	23:00		07:00	07:30	23:00		07:00	07:30	15:00
																										Total	60:00						
																										Average	15:00						

Cover Week also covers STP Area

Grade Customer Service Assistant 2

ROSTER No. P7a

Code CSA2

Roster Start Date 13/11/2022

	SUNDAY				MONDAY				TUESDAY				WEDNESDAY				THURSDAY				FRIDAY				SATURDAY				TOTAL WEEKLY HOURS				
	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS	BOOK ON	Relief	BOOK OFF	PAID HRS					
1	Rest Day				Rest Day				14:30		17:30	07:00	14:30		17:30	07:00	14:30		17:30	07:00	14:30		17:30	07:00	14:30		17:30	07:00	14:30		17:30	07:00	35:00
2	14:30		17:30	07:00	14:30		17:30	07:00	Rest Day				12:00		19:30	07:00	Rest Day				07:25		14:55	07:00	08:00		15:30	07:00	08:00		15:30	07:00	35:00
3	Cover Week																												CW2	35:00			
4	09:15		12:30	07:00	07:25		14:55	07:00	07:25		14:55	07:00	07:25		14:55	07:00	07:25		14:55	07:00	Rest Day				Rest Day				35:00				
																										Total	140:00						
																										Average	35:00						



# Holborn Area

## Central City Cover Group

### Friday Task Schematic

with effect from Sunday 13 November 2022

CSM	CSS	CSA1
Pfm #	Pfm #	Pfm #

Operational Requirements
Station Supervision
Control Room
Dwell Time Management (SATS)

CSM	CSS	CSA1	CSA2

Ticket Assist/ Customer Service
Ticket Hall Entrance 1

CSM	CSS	CSA1	CSA2

Gate Line/ Customer Service
Ticket Hall Entrance 1

CSM	CSS	CSA1	CSA2

Other Duties
As Instructed

Day	Grade Code	Duty No.	Start	Relief	2nd Relief	Finish	Days	03:00	04:00	05:00	06:00	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	00:00	01:00	02:00															
5_		BH01	23:00	01:45		07:00	FO	SATURDAY MORNING																																						
5_		BH02	07:00	11:00		15:00	FO	SATURDAY MORNING																																						
5_		BH03	15:00	18:15		23:00	FO																																							
5_		BH11	23:00	02:15		07:00	FO	SATURDAY MORNING																																						
5_		BH12	07:00	10:30		15:00	FO	SATURDAY MORNING																																						
1_		BH14	07:00	11:30		15:00	FO																																							
5_		BH13	15:00	18:45		23:00	FO																																							
5_		BH15	15:00	19:15		23:00	FO																																							
		BH21	05:25	09:45		13:25	FO																																							
1_		BH22	05:25	10:15		13:25	FO																																							
		BH23	07:30	10:45		15:30	FO																																							
1_		BH24	09:30	12:45		17:30	FO																																							
1_		BH25	10:30	14:15		18:30	FO																																							
1_		BH26	14:00	17:00		22:00	FO																																							
		BH27	16:00			20:00	FO																																							
1_		BH28	16:00			20:00	FO																																							
1_		BH29	16:00			20:00	FO																																							
1_		BH30	15:15	19:15		23:15	FO																																							
1_		BH31	15:15	19:45		23:15	FO																																							
1_		BH71	07:25	11:15		14:55	FO																																							
1_		BH72	14:30	17:30		22:00	FO																																							
5_		BH40	23:00	02:45		07:00	FO	SATURDAY MORNING																																						
5_		BH41	23:00	03:15		07:00	FO	SATURDAY MORNING																																						
5_		BH42	23:00	03:45		07:00	FO	SATURDAY MORNING																																						

# Holborn Area

## Central City Cover Group

### Saturday Task Schematic

with effect from Sunday 13 November 2022

CSM	CSS	CSA1	Operational Requirements	CSM	CSS	CSA1	CSA2	Ticket Assist/Customer Service	CSM	CSS	CSA1	CSA2	Gate Line/Customer Service	CSM	CSS	CSA1	CSA2	Other Duties
			Station Supervision					Ticket Hall Entrance 1					Ticket Hall Entrance 1					As Instructed
Pfm #	Pfm #	Pfm #	Control Room															
			Dwell Time Management (SATS)															

Grade Code	Duty No.	Start	Relief	2nd Relief	Finish	Days	03:00	04:00	05:00	06:00	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	00:00	01:00	02:00						
	BB01	23:00	01:45		07:00	Sat	SUNDAY MORNING																													
	BB02	07:00	11:00		15:00	Sat																														
	BB03	15:00	19:30		23:00	Sat																														
	BB11	23:00	02:15		07:00	Sat	SUNDAY MORNING																													
	BB12	07:00	11:30		15:00	Sat																														
	BB13	15:00	20:00		23:00	Sat																														
	BB21	06:45	11:00		14:45	Sat																														
	BB22	06:45	11:30		14:45	Sat																														
	BB23	11:00	14:00		19:00	Sat																														
	BB24	15:15	18:30		23:15	Sat																														
	BB25	15:15	19:00		23:15	Sat																														
	BB71	08:00	12:00		15:30	Sat																														
	BB72	14:30	18:00		22:00	Sat																														
	BB40	23:00	02:45		07:00	Sat																														
	BB41	23:00	03:15		07:00	Sat																														
	BB42	23:00	03:45		07:00	Sat																														

