

Periodic Inspections Report

Location Details

Location 11/016614 Location Type CCTV Streets System Camera (TV) Address 0000106614 - TALGARTH ROAD BY GLIDDON ROAD

Periodic Inspection

Work Order 2648593
Maintenance Date
Periodic Inspection Date 11 Oct 2023 11:24 Engineer Name
Inspection Type Full Inspection Status APPR
Controller Details Camera CCTV/Surveillance Monitoring Detail

Questionnaire

Pole, Camera Mounting, Control Cabinet & ESP

- 1 Is the site free from any visible physical damage or corrosion to the pole, camera mounting bracket, control cabinet or ESP? **Yes**
- 2 Is the site free from any visible damage to the foundation of the pole, control cabinet or ESP e.g. surface cracks or equipment off vertical? **Yes**
- 3 Is the site free from graffiti? **Yes**
- 4 Are all the engineer's access points clean and free from debris? **Yes**
- 5 Are all access covers, pit lids and access panels free from defects and secure? **Yes**
- 6 Is the site free from any visible signs of vermin infestation? **Yes**
- 7 Are all hinges, locks and security fittings present and working correctly? **Yes**
- 8 Have all defective hinges, locks and security fittings been replaced? **N/A**
- 9 Is all equipment in the control cabinet and ESP securely fixed and/or seated correctly? **Yes**
- 10 Has the interior and exterior of the control cabinet been cleaned (including cabinet fan and vents)? **Yes**
- 11 Has the control cabinet fan and heater been tested for correct operation? **Yes**
- 12 Have the fans and grilles on all Routers, Modems and Encoders been cleaned? **Yes**
- 13 Is the site free from all other cosmetic damage? **Yes**
- 14 Have any scratched or damaged painted surfaces been suitably primed and re-painted? **N/A**
- 15 Is the pole free from foliage obstructing the camera views and/or camera operation? **Yes**
- 16 Is the site free from non-contractual equipment fitted? (if No, identify type below) **Yes**
- 16.1 Identify non-contractual equipment
- 17 Is any non-contractual equipment fitted in safe condition and not interfering with the correct and safe operation and/or maintenance of the Camera? **N/A**
- 18 Is the site free from any Health and Safety risk? **Yes**
- 19 Have all pole, control cabinet and ESP seals been checked and repaired or replaced where damaged? (Annual inspection only) **Yes**
- 20 Have the cabinet base and all ducts been suitably sealed in order to deter vermin infestation and where necessary repaired or replaced? **Yes**

Camera Operational Checks

- 1 Has a full set of functional tests been completed on a CCTV OIF? (Pan, Tilt, Zoom, Focus, Iris, Presets, and Wiper if fitted) **Yes**
- 2 Has a camera picture quality check on a CCTV OIF confirmed that a good quality noise-free image is presented and vehicle registration number plates can be read to a satisfactory level required for civil enforcement purposes? **Yes**
- 3 Can the camera IP Encoder or IP Camera configuration web interface be accessed via a web browser on a CCTV OIF? **Yes**
- 4 Does the Camera (IP Camera or IP Encoder) pass system 'Enforcement Checks' (checked via the CCTV System Dashboard)? **Yes**



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Camera Operational Checks

- 5 Enter the three digit ID Number of the OIF on which the above checks were performed. **52**
- 6 Confirm OIF Logon Username used to perform the above checks. **[REDACTED]**

Site Documentation

- 1 Is log book present (provide a new one if log book is not present, damaged or current one is nearly full) **Yes**
- 2 Is the site free from outstanding faults or issues recorded in either SFM or the log book? (If No, identify SFM fault numbers or issues below) **Yes**
- 2.1 Enter SFM Fault number(s) or brief details of outstanding issue(s) recorded in log book.
- 3 Is the documentation wallet present (provide a new one if the current one is defective or missing)? **Yes**
- 4 Is current SLD present? **Yes**
- 4.1 SLD Issue No **1101661401**
- 5 Has this Periodic Inspection visit been recorded in the log book? **Yes**
- 6 Has any old issue paperwork been removed and all current paperwork been inserted into the document wallet? **Yes**

Camera Local Checks

- 1 Has camera housing glass been cleaned? (Shoebox housing both internal and external, dome camera external only) **Yes**
- 2 Has camera lens glass been cleaned using a suitable lens cleaning cloth and cleaning fluid? (Select N/A for dome camera) **N/A**
- 3 Is camera housing/dome free from moisture ingress? **Yes**
- 4 Is camera housing free from dirt or debris? (including flies, spiders and other insects) (Select N/A for a dome camera) **Yes**
- 5 If fitted, has the wiper been checked for correct operation? **Yes**
- 6 If fitted, has the wiper blade been replaced? (select N/A if wiper blade does not need replacing) **N/A**
- 7 Are all camera housing hinges, locks and security fittings present and working correctly? **N/A**
- 8 Have any defective camera housing hinges, locks and security fittings been replaced? **N/A**
- 9 Is the camera assembly and all control cards securely seated in the camera housing? **N/A**
- 10 If fitted, has the condition of the pan and tilt head, cables and connector been checked? **N/A**
- 11 Is the camera number overlay text present and correct on the camera picture? **Yes**
- 12 Has the camera focus been checked and adjusted if required? **Yes**
- 13 Has the camera white balance been checked and adjusted if required? **Yes**
- 14 For a camera with analogue video output have the camera video output levels been checked locally and adjusted if required? **N/A**



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09/04/2024 09:53

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Camera Local Checks

15	For a camera with analogue video output has the picture quality been checked on an analogue	N/A
16	For a camera with analogue control have all control functions been tested using an FSK/RS485 test unit or an FSK/RS485 emulator programme on a PC/Laptop/Tablet?	N/A
17	Has the digital picture quality been check on a PC/Laptop/Tablet via the Ethernet port of the IP Camera or IP Encoder?	Yes
18	Has camera control been checked locally on a PC/Laptop/Tablet via the Ethernet port of the IP Camera or IP Encoder?	Yes
19	Has the camera mounting bracket mechanism been lubricated with grease? (Annual inspection only)	N/A
20	Has interior of camera housing been cleaned? (annual inspection only) (Select N/A for dome camera)	N/A

Electrical Checks

1	Does the site have an electricity meter?	
1.1	Take the meter reading (for sites fitted with electricity meters):	
2	Confirm that a Visual Inspection of the Electrical Installation has been carried out in accordance with the current Wiring Regulation (BS7671)	Yes
3	Confirm the Operation of RCD - a) 50% of operating current. Device should not operate	Pass
4	Confirm the Operation of RCD - b) 100% of operating current. Device should operate in less than 200 ms (Where the RCD incorporates an intentional time delay it should trip within a time range from 50% to 100 % of the rated time de	Pass
4.1	100% Test result for Positive Cycle (include decimal places shown on test meter)	22.6
4.2	100% Test result for Negative Cycle (include decimal places shown on test meter)	8.4
5	Confirm the Operation of the maintenance socket RCD - c) Test current at 500% of the rated residual operating current. Device should operate in less than 40ms.	Pass
5.1	500% Test result for Positive Cycle (include decimal places shown on test meter)	14.8
5.2	500% Test result for Negative Cycle (include decimal places shown on test meter)	8.3
6	Confirm the Operation of the RCD - d) RCD trips by pushing the Test button	Pass
7	Confirm the Earth Fault Loop Impedance (Zs) measured at the maintenance socket does not exceed 80% of the applicable maximum value (given in BS7671)	Yes
7.1	Impedance (reading in Ohms including decimal places shown on test meter)	.31
8	Has all electrical wiring within ESP, pole, camera housing and control cabinet been checked? (particularly for conductor condition, integrity of insulation and security of all anchorages, barriers, termination/connections and cones)	Yes
9	Has all damaged electrical wiring within ESP, pole, camera housing and control cabinet been repaired or replaced?	Yes
10	Have all earth connections within the ESP, pole, camera housing and control cabinet been checked, confirmed as present and tightly secured?	Yes
11	Have all damaged earth connections within the ESP, pole, camera housing and control cabinet been repaired or replaced where damaged?	Yes
12	Have all warning labels and circuit identification labels been checked and replaced where missing, damaged, or illegible?	Yes
13	Record due date (in the format dd/mm/yyyy) for next Periodic Inspection of the Electrical Installation? (required every 6 years)	not present



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			Camera (TV)		

Periodic Inspection

<u>Work Order</u>	2648593		
<u>Maintenance Date</u>			
<u>Periodic Inspection Date</u>	11 Oct 2023 11:24	<u>Engineer Name</u>	
<u>Inspection Type</u>	Full	<u>Inspection Status</u>	APPR
<u>Controller Details</u>	Camera CCTV/Surveillance	<u>Monitoring Detail</u>	

Questionnaire

Electrical Checks

Asset Check

1 Are all assets in accordance with the following list? Yes

Comments



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Site Equipment List

Location Details

Controller

JH0502 - John Wilkinson Supply Pillar Type A High Security

CTVP90 - CCTV PSU 360 Vision Predator HD PSU PRED-PSU-SM

TVCOM5 - CCTV Comms Equipment Cisco IR1101 Integrated Services Router (CAPITA)

ZCC301 - CCTV Control Cabinet WEC Roadside 750 450 TFL

Pole

ZCP008 - CCTV Mounting Pole (8 metres)

CTVP11 - CCTV Camera 360 Vision Predator 30x HD Ultra (Streets CCTV System)

CTVP95 - CCTV Camera 360 Vision Predator Pole Mount Adaptor PRED-PMA

CTVP96 - CCTV Camera 360 Vision Predator Window Rainshield PRED-RAIN

